



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SATYAWATI COLLEGE
Name of the head of the Institution	DR. MANJULA DASS
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01127667930
Mobile no.	9818216712
Registered Email	principal@satyawati.du.ac.in
Alternate Email	aosatyawaticollege@gmail.com
Address	SATYAWATI COLLEGE, ASHOK VIHAR, PHASE-III
City/Town	DELHI
State/UT	Delhi
Pincode	110052

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	DR. RAGHUNATH PRASAD SAKET
Phone no/Alternate Phone no.	01127446950
Mobile no.	8810402533
Registered Email	iqac@satyawati.du.ac.in
Alternate Email	aosatyawaticollege@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.satyawaticollege.ac.in/files/uqd/9a57c2_aa855c9b6fb94baab029fa596d69eb22.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.satyawaticollege.ac.in/files/uqd/9a57c2_623efe9466fd4a42b93b530f35117b57.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.07	2016	31-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC	27-Jan-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Cleanliness Drive	21-Jan-2020 1	115
Seminar on Constitution Day	26-Nov-2019 1	75
National Unity Day	30-Oct-2019 1	55
An Oath Ceremony	09-Sep-2019 1	75
Workshop on Women	17-Sep-2019 1	50
Training programme on General Administration, Finance and Management	10-Feb-2019 3	70
Donation Drive to assist children with books and stationaries	27-Jan-2020 3	60
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Satyawati College	Delhi Govt. Grant	Delhi Govt.	2019 365	4500000
Comparative Analysis of Leydig Cell Functions Induced by Electromagnetic	ICMR	ICMR	2019 1095	6544660
Satyawati College	UGC	UGC	2019 365	549153000
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
<ul style="list-style-type: none"> • An oath ceremony was held to selflessly work for the betterment of the college on 9 September 2019. 	
<ul style="list-style-type: none"> • Organized a Donation Drive to assist children with books and stationaries from 27 to 29 January 2020. 	
<ul style="list-style-type: none"> • Tactile flooring work completed for the safety of the differently abled students. 	
<ul style="list-style-type: none"> • Training programme organized for the non-teaching staff on general administration, finance and management from 10 to 12 February 2019. 	
<ul style="list-style-type: none"> • Workshop on Women's Rights on 17 September 2019. 	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
Seminar on Constitution Day	Reiterating the primacy of Constitutional values in our lives as citizens of the nation
Swacchata Pakhwara campaign	Awareness about cleanliness
Donation Drive campaign	Responsible citizens to make society better for the deprived
Laying of Tactile flooring	Safety and inclusive learning for differently abled students.
Training Programme for non-teaching staff	To acquire knowledge for work efficiency
Workshop on Women's Rights	Gender Sensitization
Oath ceremony held	Recognize responsibility towards betterment of the college
National Unity Day celebrated	Students spread the message of 'united we stand, divided we fall' and also 'India United is India Invincible'
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">19-Feb-2022</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	19-Feb-2022
Name of Statutory Body	Meeting Date				
Governing Body	19-Feb-2022				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	28-Feb-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College uses following multiple Management Information Systems for collecting, maintaining and communicating information to the concerned stakeholders: 1. All the letters, circulars, orders and notifications are sent to the faculty members through email at their respective email id. 2. Agenda and Minutes of Governing Body are sent to GB Members at their email and also placed on the website of the College. 3. Agenda and Minutes of the Staff Council are circulated to all the faculty members through email. 4. Advertisements related to appointment are placed on the website of the College, University of Delhi and Newspapers. 5. Tenders related to various works are placed on the website of the College, University of Delhi and CPP Portal. 6. Students related notices are placed on the College Notice Board and website of the College. 7 Tally ERP 9 is used to maintain financial records effectively and efficiently. Income and Expenditure, Receipt and Payment, Balance Sheet are easily generated through Tally. Required reports can also be generated through Tally for various purposes. 8. Salary Software helps to automatically calculate the salary, generate salary slips and other</p>				

required reports for various purposes. 9. The College has TDS software for filling TDS return which helps the college to maintain the data of income tax. 10 Fee of students is collected through online mode directly in the bank account of the college and data is prepared accordingly. 11 University Admission Portal is used for admission and data of students applying to each course, withdrawals, fee submission all is managed through this Portal. 12. University Examination Portal is used for filing examination forms of students, generating examination roll number and admit card, uploading marks of internal assessment and practical.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Satyawati College is a constituent college of University of Delhi. The curriculum is centrally designed by university departments and approved by the statutory bodies of the University- Academic Council and Executive Council. The college ensures effective, transparent and timely delivery of the curriculum in a well-planned manner. • An effective delivery of the curriculum is ensured by planning and preparedness, which is ingrained in our academic practices. Departmental meetings are held before commencement of each semester, where decisions regarding optionals offered are taken. The workload is distributed in accordance with UGC guidelines. The minutes-of-the-meeting documents the process of workload distribution. • To ensure the continuum of growth and development of the institution in a holistic manner, faculty members regularly participate in Research and Faculty Development Programmes conducted by the college and other institutions and keep themselves abreast of current pedagogical developments. • ICT tools and its effective usage is of seminal importance in the new era of digitalisation of education. Our college has two well facilitated computer laboratories, smart boards and the campus is WIFI enabled. To ensure the uninterrupted learning in the ongoing pandemic, students and teachers are given free access to e-resources through our library that provides access to international e-journals, and e-books. Considering the need to make education holistic and inclusive for differently abled students, a provision for JAWS computers has been made. Such provisions are also coupled with the suitable physical infrastructure such as ramps and dedicated parking space. • An experiential, collaborative, interactive and participatory learning teaching experience is substantiated by students' field trips, and educational excursions to Museums, SEBI, RBI, and the Parliament, among others. • Our college provides space to certificate and diploma courses in foreign languages offered by Delhi University at a nominal fee. We have been associated with these courses for two languages- German and French, for many years. Our college also provides infrastructural and administrative facilities to School of Open Learning, University of Delhi (SOL) and IGNOU. • To bridge the wide chasm between academic and industry needs, Satyawati College pledges its commitment to conduct add-on programs regularly. It has introduced a series of add on

courses in the middle of its ongoing session, to give an added advantage to students apart from classroom learning. • At Satyawati, learning is a dialogic process with all the stakeholders, through mentor- mentee schemes and a feedback system. Each student is assigned a mentor for guidance that prioritises their academic pursuits and mental health. An online feedback system is in place that seeks the opinions of students and faculty members to improve the functioning of the college to ensure an effective curriculum delivery. • We believe in inculcating an empathetic approach towards gender sensitization and mental health of students. Family Counselling Centre (FCC) has a full-time expert counsellor to help students cope with any kind of mental stress issues, apart from regularly conducting seminars, workshops and competitions on gender, so that our graduates' step into the world being socially aware and as

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	1244
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
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Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
NA

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hindi	51	Nill	83
BA	Economics	68	Nill	92
BA	Sanskrit	51	Nill	55
BA	English	51	Nill	58
BA	Programme	339	Nill	389
BCom	Programme	169	Nill	159
BCom	Honours	169	Nill	155
BSc	Mathematics	51	Nill	57
BA	History	95	Nill	113
BA	Political Science	68	Nill	106

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3397	Nill	133	Nill	133

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
133	133	518	24	4	58

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students of the college are constantly mentored by the teachers. The teacher's guide the students in the spaces of the classroom and even beyond. They are available to take queries of the students and address the students' difficulties. The Covid pandemic led to ever increasing concerns of the students and their parents also. New modes of teaching learning led to hiccups. Many students approached their teachers for guidance as they negotiated changed times even loss of family members. They had their teachers to fall back upon. In societies such as NCC, NSS, Abhiviyakti and others, the students reach out to their teachers more easily. Being in close contact with these teachers, the students are able to seek their wisdom and their guidance rapidly. The values of the Society coupled with the presence of able mentors, enable the students to soar to newer heights.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3397	133	1:26

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
134	133	1	Nill	88

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr. Lajpat Rai	Associate Professor	Award to College Convenor, Gandhi Study Circle by Gandhi Bhawan, Delhi University
2019	Dr. Bhuwan Kumar Jha	Associate Professor	Fellow of Nehru Memorial Museum and Library, New Delhi
2019	Dr. Anju Seth	Associate Professor	Award to College Lecturers by Delhi Government
2019	Dr. Anju Seth	Associate Professor	Govt. of Delhi and Higher Education
2019	Dr. Nirmal Jindal	Associate Professor	Award to College Principal by Gandhi Bhawan, Delhi University

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
Nil	NA	NA	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the mandate of the University which lays down the criteria for evaluation of the students. The criteria of 10105 is followed by the college. Assignment submission, writing class tests constitute a major chunk of this schematic with ten marks for Assignment and ten for class test. Five marks are mandated for the attendance of the students. Apart from this to maximise student teacher learning, the students are often given research projects which enables them to develop their innate curiosity and are valuable tools which deepen the internal evaluation system in the college. Researching for projects, grouping up, dividing tasks, dissenting and then arriving at a consensus takes Internal evaluation to unprecedented heights. Another important part of the internal class test is to discuss the answer scripts of internal class tests, assignments and project reports with the students after evaluation. Knowing what quality work is and how to research in future is the objective of this activity. If the student feels that he or she has not been adequately marked, he/she may raise their grievances with the faculty concerned. In rare cases if students' grievances are not addressed satisfactorily, students are free to approach the departmental and if still not satisfied, approach the Central Moderation Committee. There is a special provision for the students who had been engaged with activities of the NSS and NCC if they were out of city or were engaged in other important activities like Republic Day Parade etc. Such students are also given concessions in attendance. Similar provision also exists on medical grounds. The final internal assessment (IA) is sent to the University only after each student signs the record. Even after the publication of result by the University, if the students raise any issue regarding their marks the college helps the students to get justice.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The major outlining of the University activities is according to the calendar outlined by the University. The commencement of exams, of breaks and other such major activities is therefore according to the University calendar. The internal activities of the college are however planned by the college itself. The various activities are thus synchronized with the University calendar, the departmental activities and the availability of various venues. The calendar is available on college website

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.satyawaticollege.ac.in/programme-outcomes>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
533	BA	Urdu	35	33	94.29
529	BA	Sanskrit	37	25	67.57

527	BA	Political Science	81	72	88.89
518	BA	History	66	55	83.33
516	BA	Hindi	54	48	88.89
511	BA	English	54	53	98.15
510	BA	Economics	72	61	84.72
504	BCom	Honours	149	142	95.30
503	BCom	Programme	170	150	88.24
501	BA	Programme	360	303	84.17
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NILL

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Indian Council of Medical Research	8544860	4765220
Major Projects	1095	Indian Council of Medical Research	4126200	1766900
Minor Projects	730	Indian Council of Historical Research	250000	59375
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation	Name	Sponsered By	Name of the	Nature of Start-	Date of

Center			Start-up	up	Commencement
0	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	7	0
National	Economics	2	0
National	Environmental Studies	6	0
National	History	2	0
National	Mathematics	1	0
National	Political Science	6	0
National	Sanskrit	3	0
National	Hindi	10	0
International	Commerce	9	0
International	Environmental Studies	1	0

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	7
Sanskrit	1
Political Science	5
Urdu	Nil
Hindi	5
EVS	1
Economics	2
History	3
English	Nil

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Organizational Conflicts- A study of their caused Con sequences	Abha Mathur	International Journal of Applied Business Economic Research	2019	0	Satyawati College, University of Delhi	Null
Grapevine is a weed that needs to be removed from the communication structure of the Organizations- A study of Government Sectors PSUs	Abha Mathur	International Journal of Economic Research	2019	0	Satyawati College, University of Delhi	Null
Greypreneurship-A case study of Indian Grey Entrepreneurs	Abha Mathur	International Journal of Economic Research	2019	0	Satyawati College, University of Delhi	Null
Dilemmas challenges of Managing Work Force Diversity	Abha Mathur	Review of Research' an International recognition multidisciplinary research journal	2019	0	Satyawati College, University of Delhi	Null
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Organizational Conflicts- A study of their	Abha Mathur	International Journal of Applied Business	2019	Null	Null	Satyawati College, University of Delhi

caused Consequences		Economic Research				
Grapevine is a weed that needs to be removed from the communication structure of the Organizations- A study of Government Sectors PSUs	Abha Mathur	International Journal of Economic Research	2019	Nil	Nil	Satyawati College, University of Delhi
Greypreneurship-A case study of Indian Grey Entrepreneurs	Abha Mathur	International Journal of Economic Research	2019	Nil	Nil	Satyawati College, University of Delhi
Dilemmas challenges of Managing Work Force Diversity	Abha Mathur	Review of Research' an International recognition multidisciplinary research journal	2019	Nil	Nil	Satyawati College, University of Delhi
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	60	Nil	Nil
Presented papers	36	48	12	Nil
Resource persons	5	34	15	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Cleanliness drive	Prakriti, Dept of	5	85

for paper work	Environmental Studies		
Pledge and human chain against paper work and noise in electronics (during elections)	Prakriti, Dept of Environmental Studies	5	54
Cleanliness drive at India Gate	Prakriti, Dept of Environmental Studies	6	83
Bottle collection drive	Prakriti, Dept of Environmental Studies	4	72
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Prakriti, Dept of Environmental Studies	Cleanliness drive at India Gate	6	83
Gender Awareness	Family Counselling Centre	Group discussion on The protection of women from domestic violence Act, 2005	3	20
Gender Awareness	Family Counselling Centre	Group discussion on The Sexual harassment of women at workplace	3	24
Gender Issues	Family Counselling Centre	Creative writing competition on gender issues	3	17
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Seminar	Department of Hindi, Satyawati College	The Raza Foundation, C-4/139-Safdarjung Development Area New Delhi- 110016	2
International Conference	Department of Economics, Satyawati College	Indian Council of Social Science Research	2
Blood Donation Camp	Satyawati College	Noida Charitable Blood Bank	1
International Seminar	Department of Political Science, Satyawati College	Indian Council of Social Science Research	2
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Internshala	01/07/2019	30/06/2020	25
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Career Launcher	24/09/2019	Seminar and sponsorship	Nil
Saksham: Career Counselling, Placement E-cell Satyawati College	03/02/2020	Informative session and promotion of events on online networks.	Nil
Shivam Nagpal, founder Organ for life Foundation (89290 88929)	03/02/2020	Informative Session and Online and Offline promotion events.	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	2880363

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NETTLIB	Partially	NETTLIB	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nill	Nill	373	142160	373	142160
Reference Books	Nill	Nill	45	18015	45	18015
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Abha Mathur	Responsibility accounting meaning and significance	e-pathshala	19/10/2020
Dr Abha Mathur	Introduction to management accounting	e-pathshala	19/10/2020
Dr Tarranum Amir	Promotion Mix and Channel Management	Swayam e-content	14/01/2020
Dr Tarranum Amir	Introduction to Marketing	Swayam e-content	02/07/2020
Dr Tarranum Amir	Product	Swayam e-content	13/07/2020
Dr Tarranum Amir	Consumer behaviour	Swayam e-content	13/07/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	122	86	122	6	1	29	0	100	420
Added	18	0	18	0	0	8	10	0	0
Total	140	86	140	6	1	37	10	100	420

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NME-ICT, E PG PATHSHALA	https://www.youtube.com/watch?v=HKP6KRPwcHk
NME-ICT, E PG PATHSHALA	https://www.youtube.com/watch?v=b4cXeMSK7JY
??????: ?????????? ???	https://www.youtube.com/watch?v=2whs9YHHiC4&t=1s
IR LECTURE/YOUTUBE	https://www.youtube.com/watch?v=25ud6GGnWUA

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4187300	3640396	0	6069362.98

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The infrastructural facilities of Satyawati College are valued assets which are duly maintained and supervised by Staff Council Committees, Principal and Governing body. New furniture, equipment and other items are ordered by the Purchase Committee as per requirement requests from Development Committee and Developmental Conveners. The college management undertakes the task of maintenance and improvement of infrastructure on the campus. The principal on the basis of perspective development plan chalk out infrastructural development. The different committees lists activities on priority basis which are then estimated and submitted as proposal to purchase committee of the institution. IT infrastructure is regularly upgraded and computing is maintained by AMC from professional agencies. There is a strong network of Maintenance

Team at play who regularly take care of infrastructural facilities. This comprises of the Caretaker, full time electrician and other Assistants.

Maintenance and cleanliness task has also been outsourced to Sulabh International agencies. The Library Committee regularly upholds meetings for upgradation and maintenance of library. Books and journals in the library are properly catalogued for easy access and "write off" of old editions and damaged, old books are done as per recommendations of the departments. The Garden and College grounds are looked after by gardeners and professionals appointed on both permanent and contractual basis. In the recent past, a herbal garden has been set up in collaboration with the Department of Environmental Science. A Green Audit of the garden is routinely conducted by the Departments. The College also has a robust system of waste disposal, segregated as solid, liquid and biomedical waste management. Waste is disposed of sustainably and in accordance to environment friendly initiatives.

https://www.satyawaticollege.ac.in/files/ugd/9a57c2_bd72319c7d584204a62b9c272059d5ae.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Satyawati College Students' Aid Fund	438	306600
Financial Support from Other Sources			
a) National	National Scholarship Portal (NSP), Help the Blind Foundation, National Institute for Visually Impaired, PMSSS	293	797240
b) International	0	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skills Workshop	13/11/2019	80	Ms. Deepika Nigam, Anglairs School of Soft skills, Organised by Department of English
Workshop on Positive thinking and stress-free living by Brahma Kumaris	11/06/2019	90	Department of Environmental Science, B.K. Parul
Yoga with Kush Panchal	17/08/2020	85	National Service Scheme (NSS)
Fit India	08/09/2020	89	National Service

Campaign			Scheme (NSS)
Yamuna Safai Abhiyan	18/11/2020	25	National Cadet Corps (NCC)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Our Mind is a Magnet - Seminar in collaboration with The Commerce Society	65	Nil	Nil	Nil
2019	A Seminar on the Topic "MBA as a Career Option, Scope and Insights of MBA"	Nil	55	Nil	Nil
2019	A Seminar on "Entrepreneurship and Start-Up Today's World"	Nil	55	Nil	Nil
2019	Workshop on "Developing soft skills"	Nil	78	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	9

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Medtour	118	Nil	Ernst and	Nil	2

easy

Young

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	English	Imphal, Manipur	MA in Linguistics
2019	1	BA	English	Gauhati University (Assam)	MA English
2019	1	BA	English	IGNOU	Diploma in Creative Writing
2019	1	BA	English	IGNOU, DELHI, INDIA	MA English

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	1
CAT	14
GRE	Nil
TOFEL	3
Civil Services	Nil
Any Other	13

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Prakriti organized a nukkad natak named kudrat on 10th November 2017	Intra college	100
Inter-college music and singing competition on 23th October 2017 by Equal opportunity cell	Inter college	100
Inter- College Fest by Mathematics Department, 2017	Inter college	100
Dramatics society	Intra college	100

august 2017, play ek
haseena paanch deewane

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	E-Kefi, Digitally Celebrating Good times	National	Nil	1	NA	Shravika Jain
2020	Carpe Diem	National	Nil	1	NA	Sourabh Aggarwal
2020	Hunar-e-Azmaish	National	Nil	1	NA	Sanyam Jain
2020	Take the Bait	National	Nil	1	NA	Sanyam Jain

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• Satyawati College Union members are elected annually through a fair and democratic process of election which includes active participation of all students in voting and electing their student union leaders. • The Student Union consists of President, Vice-President, Secretary, Joint-Treasurer, Treasurer, Central and Executive Councillors. A most praiseworthy initiative of Student Union in 2019 -2020 has been in their continuous communication with the institute regarding problems faced by students, contributing generously in infrastructural betterment and organising different kinds of events for students round the year. • The Student Council members help the faculty and administration in the admission process and the Orientation Programmes organised for new students annually. Funding for the activities organized by the council comes from the fees paid towards student aid fund, sponsorships, advertisements, donations etc. • The Students Union for the academic year 2019 -2020 organised Fresher's Party and talent hunt programs for students to showcase their multifarious talents. It was followed by seminars on Swami Vivekananda and Digital Marketing. It has also been instrumental in installing tactile path for visually challenged students covering the distance between Principal's office to staff room. The canteen renovation project was also taken up, that included painting, remodelling the kitchen area and installing water coolers. Along with this, new dustbins were put up, the democracy wall and college gates were repainted, benches in the sitting area of sports ground was also set up by the student's union. • The Student Advisory Committee actively encourages the Student Council to engage in a process of dialogue and consultation to help address student concerns. • Most departments also have a dedicated student society that helps in organising events such as orientation, fresher's, farewell as well as talks, webinars, workshops and competitions. The history society is named Shashwat, Politikos is for Political Science, English Literary Society (ELS) is for English department and Optima is for Economics, Prakriti for EVS only to name a few. These societies essentially have student members training them in responsibility and accountability, enabling them to

take their positions in a competitive world. • Besides an active Student Union, each course also has a Class Representative (CR) who acts as a bridge between students and teachers. They ensure timely dissemination of information regarding events, examinations, and even reading learning material.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

65

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meetings take place regularly.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Satyawati College follows a decentralized administrative mode of functioning. This encourages self-management, participative management and opportunity to be a part of decision making. For administrative efficiency responsibilities have been segregated among the faculty members and non-teaching staff. Statutory Staff Council with the entire teaching faculty as the members forms the core of the entire decentralized process. The constitution of various committees and the delegation of authority and responsibilities to the members and Conveners of the various committees ensure a decentralized method of functioning. The various committees and cells of the college ensure smooth functioning. Some important committees of the college are IQAC committee, Admission committee, Time Table committee, Development committee, Library committee, Student Advisory committee, SC/ST Advisory committee, Proctorial committee, Foreign Students Advisory committee, Sports committee, Garden committee, Computer Lab committee, Magazine committee, Purchase committee, Examination committee, Research committee, Alumni committee, Committee for Career Counselling and Placement, Auditorium and Seminar Room Maintenance Committee, Canteen committee, NSS, Internal Complaints committee. One such committee is National Service Scheme (NSS). Under the guidance of NSS programme Officer takes up initiatives not only for the betterment of the college but also for the development of the students as future leaders. NSS has organised various programmes from virtual morning yoga sessions to train body and mind and to remain physically fit especially during the pandemic but have also organized webinars on New Education Policy, Atma Nirbhar Bharat, contribution of youth in nation building, international women's day. In addition, NSS has worked for the PWD Department in best way possible, regular help was provided in assignments, reading and other activities. Another important body of the college is the Staff Association. All its office bearers are elected from among the teachers. All teaching staff are its member. All possible matters of teacher's concern are brought before the body and solution to its redress are worked out.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>? Curriculum Development The departments of the college follow University designed syllabus. Seminars, workshops, educational tours, national and international conferences, talks and lectures are also organized by the different departments that not only supplement classroom teaching but effectively add value to the curriculum. Students' are encouraged not only to participate but get involved in organizing these under the guidance of the teachers. List of seminars organized during the academic year: Gandhi Study Circle • Remembering Gandhi: A Multidimensional Personality • Contemporary Challenges and Gandhian Way • Gandhi, Religion and Culture Department of Economics • ICCSR sponsored conference on Economic Development of States • Talk on Contemporary Economic Issues • Webinar on Covid-19 and its impact on Education Family Counselling Cell • FCC GD on the Protection of Women from Domestic Violence Act 2005 Department of Environmental Studies • Workshop on Positive Thinking and Stress-Free Living by Brahma Kumaris Department of History • Sufism in Medieval India, some critical Historiographical concerns • Relevance of Archeology (recent excavations at Sanauli) Department of Mathematics • Talk on Tricks and Techniques in Mathematics Department of Commerce • Motivational seminar on Our Mind is Magnet • Interactive workshop by ITC Vivel on legal rights of Women • A seminar on Investment Education • A seminar on Time Management and Personality Development Department of Sanskrit • Conference on Gandhi, Religion and Culture Department of English • Lecture on Literature of Marginality and the Dalit Question</p>
Teaching and Learning	Infrastructure upgradation with application of new technology greatly improves teaching and learning. The college campus is Wi-Fi enabling students an access to e-books and e-

resources. Further, the regular classroom teaching is complemented with various seminars, conferences, workshops, lectures, talks, educational tours, field trips and excursions. Students are encouraged to participate in all academic and co-curricular activities for academic excellence. A mechanism to monitor and review teaching and learning process is developed by the institution. Regular meetings are held to discuss matters regarding student admissions, cut-offs, distribution of papers and time table, and various activities to be organized for the academic year. Students' attendance is regularly monitored and uploaded on college website. Students Internal Assessments marks are displayed on college website. Internal Assessment marks have to undergo moderation by moderation committee of the department and the college before final submission to the University.

Examination and Evaluation

A centralized evaluation schedule of the university is followed by the college. This is communicated to all the teachers. The entire schedule is uploaded on the university website. It is mandatory for all faculty to participate in the central evaluation process. The students are informed about regularities concerning evaluation process during the orientation day of the college and also in orientation programmes organized by the different departments. The same is displayed on college website. It is ensured by the departments that classes are held regularly. Timely class tests, assignments and presentations help effective evaluation of students. The attendance and marks obtained in Internal Assessment are uploaded on college website. Complete transparency is maintained in the sense that the information can be accessed and verified by students and parents. Utmost care is taken to resolve the queries and discrepancies to the student's satisfaction.

Research and Development

Research and innovation are encouraged. Study leave with full remuneration is provided to staff for PhD, postdoctoral research work, and sabbatical leave. Duty leave is granted for attending workshops and training

programmes as per UGC guidelines. Teachers are encouraged to attend conferences, seminars, workshops, training programmes, present papers in conferences and seminars and undertake research projects. The college has a College Research Committee that encourages interdisciplinary research. It supports the teachers in their academic pursuits. Motivates the teachers of each department to publish articles. Research committee encourages and also assists the departments to organize seminars and conferences. Also, provides information and guidance to faculty about the various research funding.

Library, ICT and Physical Infrastructure / Instrumentation

The IQAC of the college has encouraged the Departments to procure books with new titles to the library collection. The library is IT enabled with Wi-Fi connected. The library staff have been sent for specific developmental training programmes to augment their efficiency. The seminar rooms, environmental Laboratory, Tutorial rooms, computer laboratories, sports complex are ICT equipped with computer and WIFI and also with smart boards and projectors.

Human Resource Management

An organizations effectiveness lies with its Human resource. Better human resource management is key to efficiency and progress of the institution. The college takes utmost care of its staff by protecting their interests and rights as per UGC guidelines pertaining to rules of remuneration, leave and other perquisites. The college also provides facilities for the staff, such as:

- The college keeps the personal files and data of its personnel well recorded and maintained.
- Computerized account keeping and administrative system helps electronic transmission of Pay-slips and PF statements. The superannuation benefits of the employees are provided timely and without delay.
- Bio-metric attendance system ensures regularity and fair assessment of non-teaching staff.
- All leave rules as per the University of Delhi statutes are adhered to. The college believes in prompt redressal of the grievances and problems of the employees.

Industry Interaction / Collaboration

Saksham, the placement cell of the

college guides the students in their every pursuit whether it be academic or employability. The Cell provides students with exposure to soft skill, training, industry and employment opportunities. Under the aegis of the Placement Cell companies are invited to hold workshops, interviews and discussions. It also conducts pre-placement talks and recruitment drives. Students get the opportunity to take up internships as offered by companies. The Placement Cell in its endeavour facilitates industry interaction, networking with corporations and providing corporate exposure to the students. The programmes organized by the Placement Cell in 2019-20: • Discussion on Youth, Covid-19 and Stress Management • Talk on Tricks and Techniques in Mathematics • Seminar on Investment Education • Seminar on "Government Jobs and Exams" • Genpact Recruitment Drive • Annual Internship and Job Fair

Admission of Students

Admission process in Satyawati College is transparent and consistent. The guidelines as prescribed by University of Delhi pertaining to admission procedures are strictly followed. • The admission process is published in the college prospectus. • The admissions are merit based. The candidates are required to fill the university centralized application form for admission in any course. • The cut-off lists of various courses are displayed on the college and University websites. The same are also displayed on the college notice boards and all leading national newspapers. • Each application is processed and analyzed. The applications are judged on merit and marks are verified through internet and various boards provided by the University. • Women students are given a 1 relaxation in the cut-offs for admission. • The reservation policies of the Government of India are followed for admission of students from SC/ST, OBC, PWD categories and Armed Forces/Foreign Students/Sports quota. • Not more than 5 of total intake in each course is filled under Sports quota as per university rules. • Sports committee formulates guidelines, organizes trials and monitors the admission process for candidates

seeking admission under the sports quota in alignment with rules and process laid by the university. Each student and his/her parents sign an undertaking regarding attendance rules and anti-ragging activities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The College uses Examination Portal of University of Delhi for filing examination forms of students, generating examination roll number and admit card, uploading marks of internal assessment and practical.
Planning and Development	Planning and Development is done through various process. The timetables are uploaded on the website of the College for information of students. Information regarding various academic and cultural activities organised by the college are also posted on the website. Various notice boards are installed in the college for giving information about upcoming and recent events.
Administration	1. The College uses Delhi University Admission Portal for admission and data of students applying to each course, withdrawals, fee submission, all is managed through this Portal. 2. The College also uses Delhi University Enrolment Portal to generate Enrolment Numbers of students admitted in the college first year. 3. Administrative staff uses Advanced Excel to maintain effective database.
Finance and Accounts	1. The Accounts section uses Tally ERP 9 to maintain financial records effectively and efficiently. Income and Expenditure, Receipt and Payment, Balance Sheet are easily generated through Tally. Required reports can also be generated through Tally for various purposes. 2. Salary Software helps to automatically calculate the salary, generate salary slips and other required reports for various purposes. 3. The College has TDS software for filling TDS return which help the college to maintain the data of income tax. 4. Payments are generally made and received through online mode such as NEFT, RTGS, Bank Transfers, etc. 5. Fee of students are collected through online mode directly in the bank

account of the college.

Student Admission and Support

The College uses Delhi University Admission Portal for admission and data of students applying to each course, withdrawals, fee submission, all is managed through this Portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Neelam Mittal	Yoga, Darshan Different Functional Modes	Ramanujan College	500
2019	Dr. Steven Reign	Enhancing Psychological Skills for Teaching and Practice	Ramanujan College	500
2019	DR. Vandana Goswami	Open Source Tools for Research	Ramanujan College	500
2019	Dr. Yakshi Bahl	ICT Based New Paradigms of E-Teaching and E-Learning: Digital Pedagogy	Mata Sundri College	500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	NILL	General Administration, Finance and Management	10/02/2020	12/02/2020	Nil	70

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
One Week Online 'Research Methodology Workshop' organized by Tilak Education Society, Sardar Patel University, Swami Ramanand Teerth	1	08/06/2020	12/06/2020	5
1-week FDP on Research Methodology	1	05/06/2020	11/06/2020	7
1-week Workshop on Research Methodology	1	08/05/2020	15/05/2020	8
Orientation Course for faculty members organised by HRDC, JNU, New Delhi	1	18/11/2019	07/12/2019	20
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	2	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Satyawati College for the wellbeing of its teaching and non-teaching staff has lent support to the welfare measures as per the University and Central government rules. Leave Benefits: 8 days of leave and 2 RH are provided to the teaching staff. Duty leave of maximum 30 days to the teaching staff are provided to attend various orientation/seminars/workshops/training programmes as per the</p>	<p>Satyawati College strives for the wellbeing of the non-teaching staff and has lent support to the welfare measures as per the University and Central government rules. Leave Benefits: 8 days of leave and 2 RH are provided. Duty leave can also be availed by non-teaching staff. Retirement benefits, such as, general provided fund (GPF), that allows pensions to employees after retirement National</p>	<p>The college is dedicated towards the welfare of its students. The college has a Fee Concession Committee, an Internal Complaint Committee, an Anti-Ragging Committee, and a Student Grievance Redressal Cell to cater to the needs of the students. College believes in acknowledging and appreciating the achievements of its students. The college honours its outstanding</p>

government rules. Study leave up to 3 years can be made use of by the teaching staff. A sabbatical leave of 2 years may be availed by the teaching staff subject to certain conditions. Teachers are encouraged to participate in faculty training programmes such as conferences/seminars/workshops/paper presentations for which leave are readily sanctioned. Retirement benefits, such as, general provided fund (GPF), that allows pensions to employees after retirement National Pension Scheme (NPS for those joining service after 01-01-2004) encashment of earned leaves medical benefits are other benefits that teaching staff enjoy. There is a provision of Life Insurance in the form of Group Insurance Scheme that covers the staff members at low premium. Medical reimbursement, children education allowance, LTC/HTC facilities are provided to the employees as per the University rules. The college has an in-house fully equipped medical room for the staff of the college with a nurse. The college has a Family Counselling Centre (FCC). It aims at building an enabling environment by creating a gender responsible society sensitizing about gender issues and a counsellor providing expert service to the staff. The college has a quota for admission of eligible wards of employees (as per University and Central

Pension Scheme (NPS for those joining service after 01-01-2004) encashment of earned leaves medical benefits are other benefits that teaching and non-teaching staff enjoy. There is a provision of Life Insurance in the form of Group Insurance Scheme that covers the staff members at low premium. Medical reimbursement, children education allowance, LTC/HTC facilities are provided to the employees as per the University rules. The college has an in-house fully equipped medical room for the staff of the college with a nurse. The college has a Family Counselling Centre (FCC). It aims at building an enabling environment by creating a gender responsible society sensitizing staff about gender issues and a counsellor providing expert services. The college has a quota for admission of eligible wards of employees (as per University and Central government rules). College also provides support facilities such as canteen, Internal Complaints Committee, lifts, reading areas in library, parking facility, bank facilities, recreational activities for physical and emotional well-being, outdoor and indoor gymnasium facilities, sports events for the non-teaching staff.

students for their hard work and sincerity through various categories of awards and scholarships. The College has been offering coaching facilities for students to appear in various competitive examinations. The Placement Cell Saksham prepares students for management entrance tests, internships and placements. The societies and cells of the college like NSS, Eco Club, FCC, sensitize the students towards environment, health, management and social responsibility. The college has an in-house fully equipped medical room for the staff of the college with a nurse. The college has a Family Counselling Centre (FCC). It aims at building an enabling environment by creating a gender responsible society sensitizing students about gender issues and a counsellor providing expert services. College also provides support facilities such as canteen, lifts, bank facilities, Photocopying facility at subsidized rates.

government rules). For effectiveness and efficiency academic leaves with financial support are provided to the faculty for nurturing competitiveness and thriving academic environment. IT enabled campus with WIFI facility encourages research. Staff notice board keeps the staff informed of the varying activities of the college. College also provides support facilities such as canteen, lifts, reading areas in library, parking facility, bank facilities, recreational activities for physical and emotional well-being, separate department rooms with printers for the teaching staff, outdoor and indoor gymnasium facilities, sports events for the teaching staff.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Satyawati College conducts Internal Financial Audit periodically by reviewing and cross checking every transaction at multiple points through Account SO, Account AO, Bursar, and Principal of the College. All staff members are informed of proper and valid documentation. Proof is attached in support of all transactions and expenditures that require reimbursement from College. This is to ensures that proper records are maintained and justification available for all expenditures and payments done.

External Audit: The external audit is regularly conducted after the end of each financial year. The college appoints a Chartered Accountant for the purpose. Vouchers and proper records of the concerned departments regarding capital expenditure is placed before the Chartered Accountant for verification. Departmental Accession Register, Dead Stock Registers/Purchase Registers are checked. The Utilization Grant Certificates showing expenditure under various heads is also placed for auditing. Furthermore, Statutory external audit and assessment of Income-Expenditure and Receipt-Payment is also done by CAG and Govt. of NCT.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Punjab National Bank	25000	COMMERCE
View File		

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NILL	Yes	IQAC
Administrative	No	NILL	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a formal Parent Teacher Association. However, the college ensures a healthy interaction with the parents. At the beginning of the academic year, parents of first year students attend the Orientation Programme. Departments also organize their departmental orientation for an interactive dialogue with students and parents.

6.5.3 – Development programmes for support staff (at least three)

The college organized a 3-day training programme for the support staff from 10th February to 12th February 2020 titled General Administration, Finance and Management. Around 70 participants were the part of the programme and benefitted from it. The programme was divided into three sessions starting at 3pm to 5:30pm. The programme began with an inaugural session by Prof. Ashok Kumar, Chairman, Governing Body, Satyawati College. Eminent speakers spoke on diverse aspects of administration, finance and management to building of team spirit, habit transformation and leadership development. Dr. Bhuvan Jha, Assistant prof. Satyawati College, Fellow with NMML spoke on Founding and Formative Journey of Delhi University. Mr. Sharad Kumar Sant, Assistant Registrar (Finance), University of Delhi, explained rules pertaining to medical reimbursement and procedures. Mr. Bipin Parcha, Senior Administrative Officer, DRDO, Ministry of Defence, Govt. of India talked on disciplinary proceedings and vigilance, leave rules, reservation, roster movable and immovable property returns. Mr. Gaurav Anand, Assistant Registrar, University of Delhi enlightened on budget, GFR 2017 and Annual Account. Mr. Sudhir Sharma, Joint Registrar, University of Delhi elaborate on matters relating with sexual harassment and other legal issues. Mrs. Meenakshi Sahay, Deputy Registrar CPIO, University of Delhi explained the Right to Information Act. Dr. Vikas Gupta, Joint Registrar, University of Delhi spoke on governance of college (Acts, Statues and Ordinance of University of Delhi). Mr. B.K. Pramod Kumar, Founder, Pure Wellness Pvt. Ltd. Enlightened on team spirit, habit transformation and leadership development. The programme came to close on 12th February 2020 with the distribution of certificates to all the participants.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Satyawati college to make its campus more inclusive and disabled friendly took initiative to repair and renovate the corridors of the college. IQAC to make the campus more approachable without any hinderance began the tactile flooring work on 20th March 2019. This not only made the differently abled students approach the classrooms more comfortable but also safe. IQAC organized training programme for the teaching and non-teaching staff. A 3-day training programme was organized from 10th to 12 February 2019 on General Administration, Finance and Management for the non-teaching staff. Eminent speakers spoke on building team spirit, habit transformation, leadership development, general administration, finance and management. The participants were awarded a certificate for their participation.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Training programme on General Administration, Finance and Management	10/02/2019	10/02/2019	12/02/2019	3
2019	Workshop on Women's Rights	17/09/2019	17/09/2019	17/09/2019	1
2019	An Oath Ceremony	09/09/2019	09/09/2019	09/09/2019	1
2019	National Unity Day	30/10/2019	30/10/2019	30/10/2019	1
2019	Seminar on Constitution Day	26/11/2019	26/11/2019	26/11/2019	1
2020	Cleanliness Drive	21/01/2020	21/01/2020	21/01/2020	1
2020	Donation Drive to assist children with books and stationaries	27/01/2020	27/01/2020	29/01/2020	3

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Orientation Programme and Discussion on gender issues by FCC	05/08/2019	05/08/2019	35	18

Group discussion on "The protection of women from domestic violence Act,2005 by FCC	28/08/2019	28/08/2019	31	16
Group discussion on "The Sexual harassment of women at work place "by FCC	18/09/2019	18/09/2019	34	17
Documentary screening on Dalit women by FCC	27/09/2019	27/09/2019	37	15
Creative writing competition on gender issues by FCC	31/10/2019	31/10/2019	38	19
Dialogue writing Competition on Gender Issues by FCC	27/01/2020	27/01/2020	35	14
Essay writing on "Importance of Education for Women" by FCC	29/01/2020	29/01/2020	33	18
Poster making competition on "Women Empowerment" by FCC	28/02/2020	28/02/2020	36	13
One -Day Workshop on Women's Rights by Commerce Department	17/09/2019	17/09/2019	32	24
BA programme organized debate competition on "Free Transportation in DTC Buses Hampers Women's Empowerment".	18/10/2019	18/10/2019	30	28

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

To achieve the aim of energy efficient infrastructure Satyawati College has set up a 2.5 MW Rooftop Solar PV with a capacity of 98.88 kWh. This immensely helps in cutting down peak hour power consumption in the campus. The project is stimulated to produce around 130000 kWh/ year. It also injects approx. 4296 kWh energy to the power grid thus, reducing carbon foot print and moving towards a more reliable, cleaner and greener environment.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	80
Provision for lift	Yes	80
Ramp/Rails	Yes	80
Braille Software/facilities	Yes	80
Rest Rooms	Yes	80
Scribes for examination	Yes	80
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	26/08/2019	1	Book Reading and Discussion session "TALES OF HUMAN MISCHIEF"	Organised by the North East Society, under the convenorship of Dr Anjla Upadhyay, the book reading and discussion session, conducted by the author highlighted the the problems	38

						in the North East	
2019	Nil	2	24/10/2019	1	NSS Satyawati organized the Diwali collection drive in the college, for collecting donations to be distributed amongst the underprivileged children. The students, teachers and the non-teaching staff contributed in every way that they could, in cash	Promoting the impulse of social service and centrifugal consciousness and the joy of giving	30

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
University of Delhi Amendments to ordinances/Regulations	03/10/2019	Teachers should respect the rights and dignity of the students expressing their opinions Refrain from inciting against other students and colleagues teachers should treat non-teaching staff with respect teachers should abide by the act, statute and ordinance of the University and respect the ideals, mission, cultural practices and tradition teachers should participate in co-curricular and extra-

		curricular activities and contribute to social service.
University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 [Under Ordinance XXII-D]	26/09/2013	Clearly defined Pay, Allowances and leave rules for the benefit and well-being of the employees emphasis on work ethic, dignified behaviour of the employees, strict punitive measures/ disciplinary action/suspension in cases of misconduct/legal issues pertaining to prosecution.
Rules regarding conduct of Examinations	20/07/2019	Strict punitive measures against use of unfair means during the examination University vigilance team visit during off-line exams.
Discipline and Attendance Rules for Students	20/07/2019	66 percent attendance is mandatory for students as an eligibility criterion for appearing in exams benefit of attendance on medical grounds on production of medical certificate vicinity of the classroom is denominated as 'silence zone' for uninterrupted teaching. The college encourages a feedback system for eclectic progress and incorporation of more efficacious policies for teleological growth of the institution reserves the discretion for Rustication of students in case of untenable misconduct and misbehaviour strict prohibition of ragging strict punitive measures against smoking and inordinate instances against eve-teasing and infringement of the dignity and safety of girls.

Activity	Duration From	Duration To	Number of participants
The NSS volunteers organized a campaign 'Fit India Movement' to spread awareness among everyone about the importance of being fit	27/08/2019	27/08/2019	48
NSS volunteers organized a campaign 'Swacchata Pakhwara' to spread the awareness among everyone about cleanliness and healthy	11/12/2019	11/12/2019	65
Documentary Screening "Horror story of climate change"	04/11/2019	04/11/2019	50
NSS Satyawati college organised a Cleanliness Drive in campus itself with enthusiastic participation of staff members (faculty as well as administrative staff)	21/01/2020	21/01/2020	115
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Satyawati College is a place where education and sustainable eco-friendly practices go hand in hand. In the year 2019- 20 many steps were taken by the institute for greener and sustainable campus. Solar panels with a capacity of 98.8 kilowatt have been put on the college roof as a part of the colleges commitment to renewable energy that immensely helps in cutting down our power consumption in the campus. A pollution monitoring station has been erected in the college ground in partnership with the Delhi pollution control committee. The pollution station shows real-time data for PM 2.5, PM10, SOx, NOx and other pollutant along with level of noise pollution in the area. To inculcate a sense of familiarity with surrounding biodiversity, the garden committee planted many medicinal herbs in the herbal garden. It will not only help students to learn medicinal value of plants but also conserve the associated traditional knowledge for the future generations. Satyawati College is an active participant in raising environmental awareness on the college campus and the surrounding areas. A pledge was taken on 28th of August 2019 in the college campus to curb noise and paper pollution during the election period. A human chain with 50 students joining hands was formed to circulate the message among the teachers and the students. A rally took off from Central Secretariat to India Gate on 28th of September 2019 to promote the message of cleanliness. It also marked the completion of a series of events that included cleaning of

parques around India gate and a pledge to create awareness regarding cleanliness and its importance in keeping the scenic value of all historical monuments alive. The college is determined towards environment friendly disposal of biomedical waste and E- waste. The institution has tie-up with the biomedical waste collection agencies for proper disposal of waste. In the year 2019-20, several E-waste corners were made in the college premises to collect for disposal of E- waste material in an efficient manner.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Integrated Health and Outreach Initiatives Satyawati College puts a premium on the health and hygiene of its constituents-students, faculty, and administrative staff. The indigenous Indian Knowledge System has been emphasized in designing and conceptualizing healthcare, environment-oriented and other related events that align with the vision of the institution. India's future aspirations with regard to education, health, environment, etc have been taken under consideration while incorporating such events in an accurate and scientific manner. ? In an attempt to inculcate fitness regime, NSS volunteers organized a campaign 'Fit India Movement' on 27th August 2019 to spread awareness regarding the importance of being fit and healthy. During the campaign, volunteers displayed posters highlighting the importance of exercise, yoga, and sports in the daily life of people. The volunteers urged the need for regular exercise and healthy living. ? The volunteers also conducted a campaign, 'Swachhata Pakhwara' to spread awareness among everyone about cleanliness. They actively participated in the aforementioned campaign, a systematic drive to clean the litter in and around the college premises. ? The NSS also pioneered a 'Plantation Drive' to reflect upon the significance of trees in maintaining environmental equilibrium. The volunteers planted 40 saplings in all and took the pledge to take care of them till they grow up. ? A teaching session for the underprivileged, as a part of community outreach initiative, was held on 9th September 2019. The volunteers visited Ashok Vihar flyover vicinity, and interacted with kids as well as their parents, and taught them the importance of hygiene and education. They also distributed notebooks and pencils among disadvantaged kids so that they could be encouraged to learn and write. ? On 2nd September 2019, a convention was held by Equal Opportunity Cell for document verification and form filling of the PwD students for the purpose of scholarship. The NSS volunteers keenly took part and assisted all the faculty members and the respective students in getting their work smoothly done. ? On the occasion of 'International Ozone Day', the volunteers perambulated college premises and asserted the ramifications of plastic use and smoking to local vendors. They carried paper bags and dispensed them to various shopkeepers so that they remain motivated to avoid plastic. ? On the eve of the '50th NSS day', NSS Satyawati executed a string of events. The day commenced with the NSS song and oath-taking. A 'Pad Yatra' was organized from the college to Ambedkar Chowk. With the posters and banners held high, double pledge of banning plastic and preventing pollution was reiterated. ? A 'PLOG run' to commemorate the 150th birth anniversary of Mahatma Gandhi was organized by NSS Satyawati. ? A philanthropic 'Diwali collection drive' was held on 24th October 2019 in the college, for accumulating donations to be distributed amongst the underprivileged children. ? In collaboration with Bharat Heavy Electricals Limited (BHEL), NSS volunteers marked the Vigilance Awareness Week from 28th October to 2nd November. Therein, two competitions were organized on the topic 'Integrity -A way of life': Poster Making Competition and an Essay Writing Competition. ? An Essay writing competition, under the ongoing events of Swachhta Pakhwada was organized on 22nd January 2020 by the NSS unit. The topic was "Water conservation Need, Challenges Solutions". The participants contributed enriching ideas. ? In association with Noida Charitable Blood Bank

and NCC Satyawati, the NSS unit set up a blood donation camp on 31st October 2019. ? On the 21st of January 2020, a 'Cleanliness Drive' within the campus itself was conducted in the due presence of staff members (teaching faculty as well as non-teaching faculty). 2) Promoting Environmental Consciousness The spirit and policies of our institution have been conceived after carefully taking into consideration the Green India Mission, Swachh Bharat Mission 2.0, Indias Nationally Determined Contributions (NDCs), with the objective of accomplishing the target of 'net zero' Carbon emissions by 2070. Considering the increasing environmental degradation, there is a legitimate concern to promote environmental sustainability. Consequently, producing a generation of environmentally conscious students is of extreme significance. ? Satyawati College has adopted several initiatives for a pollution-free campus. The college is working on various initiatives aimed at reducing the negative environmental effects of the college's activities and making its surroundings more sustainable. ? The college takes an all-inclusive approach towards the prescribed environmental goals. Satyawati College is one of the few colleges in University of Delhi that have registered with MSTC (Metal Scrape Trade Corporation Limited), A Central Government of India enterprise dedicated to E-Auction, trading and recycling of E-waste through an eco-friendly process. ? The college has several E-waste corners to collect for disposal of E-waste material in an efficient manner. It maintains a composting facility for biodegradable waste management, and the compost is used in the college nursery. ? Runoff from the building's terraces is channelled into recharging pits at various locations. ? The solar panels that are installed in the college not only meet the electricity requirements of the college, but also supply power to the evening college and provide surplus energy to TPDDL. This reflects the effectiveness of shared resources. ? The college administration believes in the motto, 'Save Paper, Save Trees' and therefore the offices printed single-sided sheets are repurposed for notice printing. ? A pollution monitoring station has been established in the college ground in partnership with the Delhi Pollution Control Committee. The pollution station shows real-time data for PM 2.5, PM 10, SOx, NOx, and other pollutants and the level of noise pollution in the area. ? Prakriti, the Environmental Society of the college organized various initiatives like 'Cleanliness drive' for paperwork, pledge and human chain against paperwork and noise from electronics during elections. It has organized weekly cleanliness drives. ? The concern with environmental equilibrium extends beyond the college premises. As part of community outreach program, Prakriti organized a cleanliness drive at India Gate and a Bottle collection drive. ? The College has organized various competitions and events such as Nukkad Natak competition, slogan competition, poster making competition, and nature photography to foster a sense of social responsibility amongst the students and make them aware of the environmental problems in the surroundings. NSS, along with Dramatics Society, Satyawati College presented a Nukkad Natak on 'Water Conservation' on 29th January 2020. • The EVS Department organized the Best-out-of-Waste Competition on 27th January 2020. As part of AECC curriculum, the Department of Environmental Studies, Satyawati College organized field visits to Yamuna biodiversity park, Aravalli biodiversity park, etc.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.satyawaticollege.ac.in/files/ugd/9a57c2_d063efe4e44a8c8cb78acbde1b9468.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Women Empowerment. Satyawati College pledges commitment to making the teaching-

learning process holistic, inclusive and empowering. The College is named after 'Toofani Behen' (Stormy Sister) Satyawati, who was an ardent freedom fighter from Delhi, instrumental in encouraging large number of women to participate in the Indian National Struggle for Independence. Taking inspiration from her life and her commitment towards women's freedom, Satyawati College strongly endorses concerns of gender sensitization, women empowerment and gender equality in multifarious ways like seminars, lectures, workshops, talks, on campus activities, and counselling sessions. In a bid to encourage greater enrolment from the women students and thus to achieve parity in the male-female ratio not only in the college but even in the spaces of the country, women candidates across all categories are given 1 relaxation on the existing cut off. Not only this, we are also dedicated to create a women friendly campus. In the spaces of the college, the women students have, what we like to think of, as 'a room of one's own'. The GCR or the Girls' Common Room is like a home away from home for the women candidates where they indulge in some chit chats, musings etc. To add to the comfort of the women candidates and address their intimate needs, a sanitary vending machine has also been installed. The college has also appointed a full-time counsellor for our students to address their specific needs and requirements. In the Academic Session 2019-2020 our special focus has been women empowerment and gender equality through various mediums. The FCC organized a debate and discussion on the topic 'The Protection of Women from Domestic Violence Act, 2005' on August 28th, 2019. The students opened up about incidents of domestic trauma faced by women but also necessary measures to curb unequal treatment of women within the confines of home. The FCC also organized a group discussion on September 18th, 2019 on 'Sexual Harassment of Women at Workplace' (Prevention, Prohibition and Redressal Act, 2013). Students and faculty members joined hands in discussing the various nuances and difficulties that women face in their work environment and the necessary means to counter these through the court of law and justice. The FCC concluded the year on the same note organizing an essay writing competition on the topic Women Empowerment. The Women's Day too was marked by our relentless zeal to achieve parity with a poster making competition with the medium of art. The NCC empowers our women candidates enormously giving them the exposure to emerge as winners in life's very many challenges. Under the mentorship of Dr. Mittal the girls have not only excelled in various activities but have also bonded as a close-knit family. The Girls Battalion touched innumerable hearts, reaching out to innumerable people in the pandemic. The courageous feat of reaching out during the pandemic by Cadet Divyanshi, who has been mentioned by our Prime Minister, is of supreme pride for the college. The NCC was also instrumental in Food and Mask Distribution in

Provide the weblink of the institution

<https://www.satyawaticollege.ac.in/fcc>

8.Future Plans of Actions for Next Academic Year

Satyawati college plans to undertake the following initiatives during the year 2020-21

1. To encourage faculty members to familiarize themselves with ICT tools necessary for online teaching.
2. To sign MoUs with various universities and institutions of India for organizing collaborative online FDPs under the Teaching-Learning Centre.
3. IQAC plans to undertake an environment audit next season.
4. To establish mentoring programme for students to enable a dedicated mentor-manatee relationship.
5. To encourage teachers to undertake research and projects.