



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		SATYAWATI COLLEGE
Name of the head of the Institution		DR. MANJULA DASS
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01127667930
Mobile no.		9818216712
Registered Email		principal@satyawati.du.ac.in
Alternate Email		aosatyawaticollege@gmail.com
Address		SATYAWATI COLLEGE, ASHOK VIHAR, PHASE-III
City/Town		DELHI
State/UT		Delhi
Pincode		110052

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	DR. RAGHUNATH PRASAD SAKET
Phone no/Alternate Phone no.	01127446950
Mobile no.	8810402533
Registered Email	iqac@satyawati.du.ac.in
Alternate Email	aosatyawaticollege@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.satyawaticollege.ac.in
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.satyawaticollege.ac.in/files/uq/9a57c2ce1638401c44406d9c515939d3606e00.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	A	3.07	2016	31-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC	27-Jan-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Revisiting Gandhi and	24-Oct-2017	55

Ambedkar	1	
Career Options	16-Oct-2017 1	85
Tips to excel in Group discussion/PI	09-Jan-2018 1	65
Defining Indian Archaeology and its recent research findings	18-Mar-2018 1	55
Use of digital resources in the research in literature and humanities	26-Mar-2018 1	50
British Raj and Freedom expression	26-Mar-2018 1	45
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Satyawati College	UGC	UGC	2017 365	391236000
Satyawati College	Delhi Govt. Grant	Delhi Govt.	2017 365	2800000
Saraswati Ghati ke Pramukh Tirtho ka Atihasik Adhyayan	ICHR	ICHR	2017 730	500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC in collaboration with Research committee organized various national and international seminars

Workshop cum discussion on Online Safety for Women organized in collaboration with Shethe people TV and Google. Programme Digital Trust Dialogues. Held on 22 February 2018

In collaboration with NSS invited guest speaker Ms. Sanjana Jon to speak on Celebrating the Girl Child on 26 September 2017

In collaboration with SC/ST advisory Committee and North East Society organized a seminar on Recasting the Subaltern: Visual Media in the North East India. Organized on 31 January 2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Make education student centric, participative and interactive	Organization of seminars conferences
IQAC encourages committee conveners and department in-charges to organize relevant academic and extra-curricular events.	All departments and committees organized relevant programs like talks, discussion and debates during the academic year
IQAC in collaboration with FCC organized workshops on Gender Equity	Gender Sensitization
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	19-Feb-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission	28-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The College uses following multiple Management Information Systems for collecting, maintaining and communicating information to the concerned stakeholders:</p> <ol style="list-style-type: none"> 1. All the letters, circulars, orders and notifications are sent to the faculty members through email at their respective email id. 2. Agenda and Minutes of Governing Body are sent to GB Members at their email and also placed on the website of the College. 3. Agenda and Minutes of the Staff Council are circulated to all the faculty members through email. 4. Advertisements related to appointment are placed on the website of the College, University of Delhi and Newspapers. 5. Tenders related to various works are placed on the website of the College, University of Delhi and CPP Portal. 6. Students related notices are placed on the College Notice Board and website of the College. 7 Tally ERP 9 is used to maintain financial records effectively and efficiently. Income and Expenditure, Receipt and Payment, Balance Sheet are easily generated through Tally. Required reports can also be generated through Tally for various purposes. 8. Salary Software helps to automatically calculate the salary, generate salary slips and other required reports for various purposes. 9. The College has TDS software for filling TDS return which helps the college to maintain the data of income tax. 10 Fee of students is collected through online mode directly in the bank account of the college and data is prepared accordingly. 11 University Admission Portal is used for admission and data of students applying to each course, withdrawals, fee submission all is managed through this Portal. 12. University Examination Portal is used for filing examination forms of students, generating examination roll number and admit card, uploading marks of internal assessment and practical.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• Satyawati College is a constituent college of the University of Delhi. The college ensures effective, transparent and timely delivery of the curriculum in a well-planned manner. An effective delivery of the curriculum is ensured by planning and preparedness, which is ingrained in our academic practices. • The curriculum is centrally designed by university departments and approved by the statutory bodies of the University, namely Academic Council and Executive Council. Colleges and departments have representation in these bodies through an election held once in two years. In the last five years, faculty members from Satyawati College have been part of these academic bodies and have actively contributed in the smooth functioning of teaching- learning. • In the Academic year 2017-18, Mr. Shashi Shekhar Prasad Singh, Assistant Professor, Department of Political Science, Satyawati College was an elected member of the Academic Council of the University of Delhi. In the same year, Dr. Bhuwan Kumar Jha, Assistant Professor in the Department of History of our college was a full-time member of the Committee of Courses and Studies for Undergraduate Studies, University of Delhi. Other faculty members have also been actively involved in paper setting, framing courses and regular evaluation of semester exams. • The syllabi of every course consist of core papers and a wide array of optional courses- Discipline Specific Electives (DSE), Generic Electives (GE) and Skill Enhancement Courses (SEC). While DSEs are restricted to students pursuing a particular course, GEs are interdisciplinary in nature. All these papers are integral to a successful completion of the course and each department meticulously works to achieve this target. Departmental meetings are held before commencement of each academic semester, where decisions regarding options to be offered are taken. • Timely publication of the time-table ensures on-time commencement of classes. Teachers invariably combine lectures with student presentations, group discussions, debates, field-visits etc. These modes of teaching-learning make classroom an exciting space both for students and the teacher. • Continuous internal assessment through assignments (individual and group), tests, projects, quizzes, presentations monitor progress of students. The process of internal evaluation prepares students for the term-end examinations conducted by the University as well as competitive job scenario. • Satyawati College aims at helping students acquire proficiency in language and encourages linguistic harmony. Sanskrit, Urdu, German, and French languages are being taught in the college and these departments organise seminars, conferences, quizzes, Hindi Divas, Mushaira etc. In order to ensure linguistic inclusivity, students are encouraged to participate in the different cultural programs organized throughout the year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Studies	1064
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
NA

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	MATHEMATICS	46	Nil	46
BCom	Honours	154	Nil	148
BCom	Programme	154	Nil	149
BA	Programme	308	Nil	326

BA	English	46	Nill	43
BA	Sanskrit	46	Nill	57
BA	Economics	62	Nill	60
BA	Hindi	46	Nill	45
BA	Political Science	62	Nill	67
BA	History	46	Nill	44
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	3246	Nill	132	Nill	132

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
132	132	518	14	4	58
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The teachers are always present to guide the students. Close bonds are formed between students and teachers as they open up in spaces other than the classroom. During College events and during college excursions, the students develop the trust needed to confide in the teachers and share whatever personal or academic problems they may be grappling with. The teachers also give guidance for future career options available to the students after pursuing their graduation courses. Apart from this the Foreign Advisory, Abhiviyakti Society, North East Society and several other societies are the other platforms which facilitate close bonds and provide an avenue to articulate and address concerns.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3246	132	1:25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
134	132	2	Nill	75

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Nirmal Jindal	Associate Professor	Award to College Lecturers by Delhi Government
2017	Dr. Anju Seth	Associate Professor	Sanskrit Samardakshamman
2017	Dr. Anju Seth	Associate Professor	Rashtriya Sahitya Bhushan Samman
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	Nil	Nil	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Evaluation is largely according to the University's guidelines. The University mandates 10 marks for the assignment, 10 for the test and 5 for attendance. However, to encourage the students to engage more meaningfully with the Discipline of their choice, the teachers encourage students to come up with presentations. Class presentations, informed group discussions are some of the tools which enable students to engage in more meaningful ways. The college has two committees to address the grievances of the students at the departmental level and college level. The College also uploads the attendance record, which is a part of Internal Assessment, on its website for the students to verify it. Answer scripts of internal class tests, assignments and project reports are discussed with the students after evaluation. The students may raise their grievances regarding the marks awarded to them with the faculty concerned. In rare cases if students' grievances are not addressed satisfactorily, students are free to approach the departmental and if again not satisfied, approach the Central Moderation Committee

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Calendar prepared by the University is adhered to. The date of commencement of the session, the date of its closing, the commencement of exams, the holidays etc. are followed by all colleges of the University including ours. Apart from this, each department also prepares its own Academic Calendar and outlines the activities to be undertaken during the session. This enables a smooth allocation of resources and also facilitates a pre-booking of the Lecture halls and the Conference Room etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
501	BA	Programme	334	271	81.14
503	BCom	Programme	234	215	91.88
504	BCom	Honours	163	141	86.50
510	BA	Economics	54	47	87.04
511	BA	English	50	48	96.00
516	BA	Hindi	53	50	94.34
518	BA	History	52	40	76.92
527	BA	Political Science	75	72	96.00
529	BA	Sanskrit	30	15	50.00
533	BA	Urdu	19	15	78.95

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	Indian council of Historical Research (ICHR)	500000	118750

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Null

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	5	0
National	Economics	1	0
National	English	2	0
National	Environmental Science	2	0
National	History	3	0
National	Political Science	4	0
National	Sanskrit	3	0
National	Urdu	1	0
National	Hindi	11	0
International	Commerce	12	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
History	3
Economics	1
EVS	3
Hindi	4
Urdu	Null
Political Science	6
Sanskrit	8
Commerce	7
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Brand Equity Perception: A study of Indian companies	Shveta Kalra	Journal of Business Thought	2017	0	Satyawati College, University of Delhi	Nil
Composition and Direction of Imports of Tanzania Since its Independence Till The Later Half of 20th Century	Chitra Mishra	Glimpses	2017	0	Satyawati College, University of Delhi	Nil
Laws Governing Amalgamation and Mergers in India in the First Decade of 21st Century	Chitra Mishra	International Journal of Management, Administration, Leadership and Education	2017	0	Satyawati College, University of Delhi	Nil
The Socio-economic Scenario of Uttarakhand in 1990s and the Multi-Dimensional Impact of Revival of Tea Plantation on it	Chitra Mishra	Ruminations	2017	0	Satyawati College, University of Delhi	Nil
The Evolving Dynamics of Marketing from Selling to	Chitra Mishra	International Journal of Management, Administration, Leadership	2017	0	Satyawati College, University of Delhi	Nil

Satisfaction		and Education				
The Resources of Tanzania and the Role of Foreign Trade in Transforming the Geo-Economy of Tanzania	Chitra Mishra	International Journal of Management, Administration, Leadership and Education	2017	0	Satyawati College, University of Delhi	Nil
The Zigzag Movement of the Balance of Payments of Tanzania Since its Independence Till the Later Half of 20th Century	Chitra Mishra	International Journal of Management, Administration, Leadership and Education	2017	0	Satyawati College, University of Delhi	Nil
Do Institutional Variables affect FDI inflows? A Panel Data Analysis of South Asian Countries	Vandana Goswami	Focus: Journal of International Business Studies	2017	0	Satyawati College, University of Delhi	Nil
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?????????- ?????????? ?? ?????	???. ????? ?????	????? ??? ??????	2017	0	Satyawati College, University of Delhi	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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					citation	the publication
Brand Equity Perception: A study of Indian companies	Shveta Kalra	Journal of Business Thought	2017	Nil	Nil	Satyawati College, University of Delhi
Composition and Direction of Imports of Tanzania Since its Independence Till The Later Half of 20th Century	Chitra Mishra	Glimpses	2017	Nil	Nil	Satyawati College, University of Delhi
Laws Governing Amalgamation and Mergers in India in the First Decade of 21st Century	Chitra Mishra	International Journal of Management, Administration, Leadership and Education	2017	Nil	Nil	Satyawati College, University of Delhi
The Socio economic Scenario of Uttarakhand in 1990sand the Multi Dimensional Impact of Revival of Tea Plantation on it	Chitra Mishra	Ruminations	2017	Nil	Nil	Satyawati College, University of Delhi
The Evolving Dynamics of Marketing from Selling to Satisfaction	Chitra Mishra	International Journal of Management, Administration, Leadership and Education	2017	Nil	Nil	Satyawati College, University of Delhi
The Resources of	Chitra Mishra	International Journal of	2017	Nil	Nil	Satyawati College,

Tanzania and the Role of Foreign Trade in Transforming the Geo-Economy of Tanzania		Management, Administration, Leadership and Education				University of Delhi
The Zigzag Movement of the Balance of Payments of Tanzania Since its Independence Till the Later Half of 20th Century	Chitra Mishra	International Journal of Management, Administration, Leadership and Education	2017	Nil	Nil	Satyawati College, University of Delhi
Do Institutional Variables affect FDI inflows? A Panel Data Analysis of South Asian Countries	Vandana Goswami	Focus: Journal of International Business Studies	2017	Nil	Nil	Satyawati College, University of Delhi
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????????- ???????? ?? ?????	?. ???? ????	?????? ?????	2017	Nil	Nil	Satyawati College, University of Delhi
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	50	Nil	Nil
Presented papers	23	87	12	Nil
Resource persons	11	29	15	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Talk on Role of Youth in Nation Building by Saurabh Dwiwedi, Editor of The Lallantop	National Service Scheme	15	97
Field Trip-Yamuna Diversity Park	Prakriti, Dept of Environmental Studies	5	38
Earth Hour	Prakriti, Dept of Environmental Studies	6	70
Swachhata Pakhwada	National Service Scheme	12	67
Group Discussion	Family Counselling Centre	3	30
Workshop: Online Safety for Women	FCC/ShethePeople	3	78
Street Play- Kudrat	Prakriti, Department of Environmental Studies	4	55
Installation of Sanitary Napkins Vending Machine	FCC/CSR Research Foundation	3	81
Group Discussion on Position of Women in India	Family Counselling Centre	3	24

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Swimming Competition	3rd Position	Swimming Competition, Nausena Bagh, ChankyaPuri, Delhi	1
Poster Making Competition	1st Position	Swimming Competition, Nausena Bagh, ChankyaPuri, Delhi	1
Essay Writing Competition	1st Position	Swimming Competition,	1

		Nausena Bagh, ChankyaPuri, Delhi	
Nausainik Camp	Best Cadet from Delhi Directorate Award	Nausainik Camp, Karwar, Karnataka	1
Best Cadet Award	Best Cadet Award	Combined Annual Training Camp, Tikri Khurd, Delhi	1
Group dance	Second Position	Combined Annual Training Camp, Tikri Khurd, Delhi	5
Solo song Competition	First Prize	Combined Annual Training Camp, Tikri Khurd, Delhi	1
Drill Competition	First Prize	CATC Camp	1
Singing Competition	First Prize	CATC Camp	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	National Service Scheme	Swachhata Pakhwada	12	67
Beti Bachao/Beti Padao	Family Counselling Centre	Group Discussion	3	30
CSR Research Foundation	FCC/CSR Research Foundation	Installation of Sanitary Napkins Vending Machine	3	81
Gender Awareness	Family Counselling Centre	Group Discussion on Position of Women in India	3	24
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Installation of a 'Sanitary Napkins Vending Machine' in the college's Medical Room	FCC, Satyawati College	CSR- Research Foundation	1
Organisation of Seminars, Conferences [National and	Satyawati College	Developing Countries Research Centre, University of Delhi	1460

International], Special Lectures, Samiksha Election Survey Workshops			
Seminars, Special lectures, Book discussions and Conferences	Department of Political Science	The Comparative Federalism Research Group (CFRG), Department of Political Science, University of Delhi	1825
Workshop	Faculty members and students	GOOGLE and She the people TV	1
Organisation of EDP	50 Students	Ministry of Micro, Small and Medium Enterprise, Govt. of India	1
Blood Donation Camp	Blood Donation Camp	AIIMS	1
Fellowship to faculty	Dr. Bhuwan Kumar Jha	Nehru Memorial Museum and Library, Teen Murti, New Delhi (011-23015333, 23017089)	730
Iqbal Ghazal Sarai Prize Competition	Department of Urdu, Satyawati College	Iqbal Academy India, New Delhi	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Internshala	01/07/2017	30/06/2018	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
ATS Infotech Pvt. Ltd.	09/03/2018	International certification to Students from different vendors, Organisation of FDP.	Nil

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	1515040

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NETTLIB	Partially	NETTLIB	2003

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nil	Nil	1403	425325	1403	425325
Reference Books	Nil	Nil	43	89622	43	89622

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Bhuwan Kumar Jha	News and Society, Subject: Media and Communication studies	E-PG Pathshala of NME-ICT Project of MHRD,	11/08/2017

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	114	86	114	6	1	21	0	100	420
Added	1	0	1	0	0	1	0	0	0
Total	115	86	115	6	1	22	0	100	420

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Consortium for educational communication, New Delhi by Dr Ajay Jha	https://www.youtube.com/watch?v=svPgSPEFUGk

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2822677	2937700	0	6513990

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has an established system and procedure for maintaining and utilizing physical, academic and support facilities. The maintenance of infrastructure and other facilities of the college are supervised by the Principal, Governing Body and the Staff Council Committees. The Development Committee of the college looks into the diverse developmental requirements for new purchases and maintenance of the college and on its recommendation the necessary purchases are made by the Purchase Committee. The college takes utmost care in maintaining cleanliness in the campus. The classrooms are daily cleaned. The task is outsourced to Sulabh International and is efficiently managed by their personnel. The college library constitutes of a librarian supported by professional assistant, semi-professional assistant. Library assistant and an attendant. The Library Committee holds regular meetings regarding purchase of books and "write off" of old editions and damaged books as per departmental recommendations. The college has an Environmental Laboratory. The college procures consumables and non-consumable items as per the requirements of research projects. Rules and regulations to be adhered to in the laboratory and safety measures to followed are displayed within the laboratory. The college for its infrastructure upkeep and its maintenance employs an efficient maintenance team. A full-time caretaker, senior technical assistant and two attendants in the computer laboratory, an electrician and plumber are responsible for the maintenance requirement of the college. The green spaces of the college are managed by the Garden Committee. The college appoints gardeners on permanent as well as on contractual basis. The Garden Committee with the gardeners maintains nurseries that hold stocks of ornamental

perennials used for various academic purposes, annuals that produces flowers at different seasons and a herbal garden. The college Sports ground is well maintained. Regular cutting of grass, removal of weeds, watering of fields helps its upkeep. The Physical Education Department of the college is responsible for upgradation and safety of sports equipment and students training. The college has an in-house fully equipped medical room for the staff and students with a nurse. The canteens are important educational resources. They have an important role in provision of food to students. The canteen in the college is managed though proper tender and Canteen Committee.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Satyawati College Students' Aid Fund	229	297700
Financial Support from Other Sources			
a) National	National Scholarship Portal (NSP), Help the Blind Foundation, National Institute for Visually Impaired, PMSSS, Other Scholarship	155	366340
b) International	World Brotherhood Organisation	8	52720
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Student workshop -Personality Development: Modern Challenges	11/07/2017	61	Department of Economics
Swachta hi Sewa	25/09/2017	75	National Service Scheme
Vishwa me Hindi or Dispora bhasha ke tor par Bhojpuri ki Sthithi	11/01/2018	80	Department of Hindi
Sahitya Aur Samaj ke Bhashiye Samband	22/03/2018	60	Hindi Academy of Delhi and Department of Hindi
Translation in today's world	18/02/2018	100	English Literally Society, Department of English

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	WORKSHOP ON VERBAL AND CAREER OPTIONS	Nil	110	Nil	Nil
2017	Rendezvous, IIT Delhi - Treasure Hunt	Nil	80	Nil	Nil
2017	Workshop on Choosing career options	Nil	85	Nil	Nil
2017	Seminar on "Career Options" by Imperial Eminent Society	Nil	65	Nil	Nil
2017	Tips to Excel in GD/PI - Seminar by Prof. Sangeeta Magan	Nil	95	Nil	Nil
2017	Student Workshop on Career's in Securities Markets NISM	Nil	52	Nil	Nil
2017	How to make money in Stock Market? - Seminar	Nil	80	Nil	Nil
2017	Exide Life Insurance - Internship Drive	Nil	65	Nil	Nil
2017	Student workshop -Personality Development:	Nil	60	Nil	Nil

	Modern Challenges				
2017	Tips to Excel in GD/PI - Seminar by Prof. Ravi Malhotra	Nil	70	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Prudential	119	Nil	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	1	BA (H) Eco	Economics	Banaras Hindu University	MA Economics
2017	1	B.Sc. (H) Mathematics	Mathematics	Bundelkhand University Jhansi Uttar Pradesh	B.Ed.
2017	1	B. Com (Prog.)	Commerce	Institute of chartered accountant India	Chartered accountant
2017	1	B. Com (H)	Commerce	CRSU university	B. Ed
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil

SET	Nil
SLET	Nil
GATE	Nil
GMAT	1
CAT	6
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Prakriti organized a nukkad natak named kudrat on 10th November 2017	Intra college	100
Inter-college music and singing competition on 23th October 2017 by Equal opportunity cell-	Inter college	100
Inter- College Fest by Mathematics Department, 2017	Inter college	100
Dramatics society august 2017, play ek haseena paanch deewane	Intra college	100
Dramatics society, September 2017, street play- Hypocrisy by The Third act.	Intra college	50
Sahitya Mahotsav, Hindi Department, 2018	Department	50
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	BOL (Debate)- Jouissance 18	National	Nil	1	NA	Naramada
2018	Clairvoyance: Short Film Making	National	Nil	1	NA	Manoj Yadav

2018	Film-o-mania short movie making	National	Nil	1	NA	Manoj Yadav
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

• Satyawati College Union members are elected annually through a fair and democratic process of election which includes active participation of all students in voting and electing their student union leaders. • The Student Union consists of President, Vice-President, Secretary, Joint- Treasurer, Treasurer, Central and Executive Councillors. A most praiseworthy initiative of Student Union in 2017 -2018 has been in their continuous communication with the institute regarding problems faced by students, organising different kinds of events for students round the year. • The Student Council members help the faculty and administration in the admission process and the Orientation Programmes organised for new students annually. Funding for the activities organized by the council comes from the fees paid towards student aid fund, sponsorships, advertisements, donations etc. • The Students Union for the academic year 2017 -2018 organised Fresher's Welcome 'Satya Prarambh' and talent hunt programs for students to showcase their multifarious talents. It was followed by Blood Donation initiative on birth anniversary of Netaji Subhash Chandra Bose jointly organised with National Cadet Corps. It has also been instrumental in conducting workshops for Defence Training for girls. This was done in association with Delhi Police and NCC. Students Union also conducted Debate Competition, Seminar and Cultural Fest, Ablaze. • The Student Advisory Committee actively encourages the Student Council to engage in a process of dialogue and consultation to help address student concerns. • Most departments also have a dedicated student society that helps in organising events such as orientation, fresher's, farewell as well as talks, webinars, workshops and competitions. The history society is named Shashwat, Politikos is for Political Science, English Literary Society (ELS) is for English department and Optima is for Economics, Prakriti for EVS only to name a few. These societies essentially have student members training them in responsibility and accountability, enabling them to take their positions in a competitive world. • Besides an active Student Union, each course also has a Class Representative (CR) who acts as a bridge between students and teachers. They ensure timely dissemination of information regarding events, examinations, and even reading learning material.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meetings take place regularly.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college follows the empowering policy of decentralization and participative management with the ultimate aim to empower all members of the college. This gradually erodes hierarchical models and evolve systems for self- management, participative management, increased opportunities for participation in decision making processes and a greater sense of self-worth and satisfaction. Decentralization forms the ethos of the college and informs all its practices and principles. Operational autonomy is given to the following units of the college. Governing Body, Staff Council, Bursar, Internal Quality Assurance Cell (IQAC), Committees constituted by the Staff Council Departments under the Teacher-in-charges. The formation of various committees and societies is done by following democratic principles. Teachers are also appointed as the representatives of the Governing Body, as the Bursar, the liaison officer to assist in the smooth running of the college in its various administrative aspects, financial aspects and executive aspects. The Bursar is appointed by the Governing Body under the recommendation of the Principal. Bursar, the financial administrator manages the matters relating to internal finance of the college, financial audit and assists the Principal in the maintenance of accounts and in day-to-day financial affairs of the college. She/he ensure better utilization of funds for the advancement of the College. Another important constituent of the college is NCC. The NCC, National Cadet Corps is a very important society of the college which plays a pivotal role in nation building and instilling leadership values among the students. The college has both the girl and boy wing. The constitution of the NCC reflects participative model of governance. The volunteering students are tested on certain physical parameters. Eventually a group of students is democratically selected as Office Bearers and all the students learn to take on several responsible roles in the effortless functioning of the NCC. The young students participate in various community empowerment programs assisting the various committees and societies of the college in every endeavors. The initiatives undertaken by them with the support of the principal, teachers and administrative staff of the college has strengthened the participative management of the college, such as, Cleanliness Drive, Yoga Day, Blood Donation Camp, Eye Donation Rally, Pollution free Drive, Digital India rally, celebration of Constitution Day, educating members of the community on the importance of voting to inculcate principles of democracy among a few of other community engagements have empowered our students as future leaders. As future leaders they not only work for the betterment of the college but in the best interest of students, community and nation at large.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development: The University designed syllabus is followed by the departments. The different departments of the college also organize seminars, workshops, educational tours, national and international conferences, talks and

lectures that not only supplement classroom teaching but effectively add value to the curriculum. Students' participation is encouraged and they are also involved in organizing these under the guidance of the teachers. List of seminars organized during the academic year: Gandhi Study Circle • Lecture on "Nation Makers: Gandhi and Bose" • "Relevance of Gandhi in Contemporary India" SC/ST Committee • "Indian Democracy and Tribal Issues" • Is Reservation Policy creating inequality in Democracy? • "Makers of Dalit Movement in India: Ambedkar and Kanshiram" • Lecture on "Subaltern and the debate on Nationalism" • "Recasting the Subaltern: Visual Media in the North East India" Family Counselling Centre • Talk on "Women and Law" • Workshop cum discussion on "Online Safety for Women" in collaboration with Shethepeople TV and Google (Digital Trust Dialogues) Equal Opportunity Cell • Importance of Braille Department of Political Science • Lecture on: Public Services in India: Opportunities and Challenges" • 3rd Ajeet Jawed Memorial Lecture on "Challenges to Multiculturalism in Contemporary World" Department of History • Relevance of Buddhism in today's Globalizing World • Theories of Fascism • The Nation Makers: Gandhi and Bose Department of Mathematics • Seminar on Vedic Mathematics Research Committee • Seminar on "Defining Indian Archeology and its recent research findings" • Seminar on "Use of Digital Resources in the Research in Literature and Humanities" • Seminar on "British Raj and Freedom of Expression" Department of Commerce • Seminar on "GST-the Solution Indirect Tax" • Seminar on "Online Trading Session on Stock Market" Saksham Placement Cell • Seminar on "Tips to excel GD/PI" • Seminar on "How to make money in stock market?" Department of English • Lecture on "Translation in today's World"

Teaching and Learning

The college strives to improve its teaching and learning through infrastructure upgradation and application of new technology. The college campus is Wi-Fi enabled assisting students an access to e-books and e-resources. The regular classroom

teaching is complemented with various seminars, conferences, workshops, lectures, talks, educational tours, field trips and excursions. Students are encouraged to participate in all academic and co-curricular activities for academic excellence. Institution has developed mechanism to monitor and review the teaching and learning process. The departments hold regular meetings to discuss matters regarding student admissions, cut-offs, distribution of papers and time table, and various activities to be organized for the academic year. Students' attendance is regularly monitored and uploaded on college website. Internal Assessments marks are displayed on college website for student perusal. Internal Assessment marks have to undergo moderation by moderation committee of the department and the college before final submission to the University.

Examination and Evaluation

The university follows a centralized evaluation schedule. The evaluation schedule is communicated to all the teachers. The entire schedule is also uploaded on the university website. It is mandatory for all faculty to participate in the central evaluation process. The students are informed about regularities concerning evaluation process during the orientation day of the college and also in orientation programmes organized by the different departments. The same is displayed on college website. The departments ensure that classes are held regularly and class tests, assignments and presentations taken timely for effective evaluation of students. The attendance and marks obtained in Internal Assessment are uploaded on college website. The information can be accessed and verified by students and parents. Queries and discrepancies are resolved to the student's satisfaction.

Research and Development

Study leave with full remuneration is provided to staff for PhD, postdoctoral research work, and sabbatical leave. Duty leave is granted for attending workshops and training programmes as per UGC guidelines. They are encouraged to attend conferences, seminars, workshops, training programmes, present

papers in conferences and seminars and undertake research projects. The college has a College Research Committee that encourages and supports the teachers in their academic pursuits. It encourages interdisciplinary research. It motivates the teachers of each department to publish articles. Research committee encourages departments to organize seminars and conferences. Also, provides information and guidance to faculty about the various research funding.

Library, ICT and Physical Infrastructure / Instrumentation

The IQAC of the college has encouraged the Departments to procure books with new titles to the library collection. The library staff have been sent for specific developmental training programmes to augment their efficiency. The seminar rooms, environmental Laboratory, Tutorial rooms, computer laboratories, sports complex are ICT equipped with computer and also with smart boards and projectors.

Human Resource Management

Human resource is an integral part of an organization. Better human resource management is key to efficiency and progress of the institution. The college takes care of its staff by protecting their interests and rights as per UGC guidelines pertaining to rules of remuneration, leave and perquisites. The college also provides facilities for the staff, such as:

- Personal files and data are well recorded and maintained.
- computerized account keeping and administrative system helps electronic transmission of Pay-slips and PF statements of employees. The superannuation benefits are also provided promptly.
- Bio-metric attendance system ensures regularity and fair assessment of non-teaching staff.
- All leave rules as per the University of Delhi statutes are adhered to.
- The grievances and problems of employees are heard and attempts at redressal are done promptly.

Industry Interaction / Collaboration

The college has a placement cell called Saksham. The Cell provides students with exposure to soft skill, training, industry and employment opportunities. The Placement Cell invites companies to hold workshops,

pre-placement talks, recruitment drives, holds interviews and discussions. Students also take up internships as offered by companies. The Placement Cell in its endeavour facilitates industry interaction, networking with corporations and providing corporate exposure to the students. The programmes organized by the Placement Cell in 2017-18:

- Edu Excellence-Recruitment Drive
- Seminar on "Career Options" by Imperial Eminent
- Seminar on "Tips to excel GD/PI" by Prof. Sangeeta Magan
- Seminar on "Government Jobs and Exams"
- Internship Drive by "Exide Life Insurance"
- Seminar on "Tips to Excel in Group Discussion/PI"
- Genpact Recruitment Drive
- Annual Internship and Job Fair

Admission of Students

Admission process in Satyawati College is transparent and consistent. The guidelines as prescribed by University of Delhi pertaining to admission procedures are strictly followed.

- The admission process is published in the college prospectus.
- The admissions are merit based. The candidates are required to fill the university centralized application form for admission in any course.
- The cut-off lists of various courses are displayed on the college and University websites. The same are also displayed on the college notice boards and all leading national newspapers.
- Each application is processed and analyzed. The applications are judged on merit and marks are verified through internet and various boards provided by the University.
- Women students are given a 1 relaxation in the cut-offs for admission.
- The reservation policies of the Government of India are followed for admission of students from SC/ST, OBC, PWD categories and Armed Forces/Foreign Students/Sports quota.
- Not more than 5 of total intake in each course is filled under Sports quota as per university rules.
- Sports committee formulates guidelines, organizes trials and monitors the admission process for candidates seeking admission under the sports quota in alignment with rules and process laid by the university.
- Each student and his/her parents sign an undertaking regarding attendance rules

and anti-ragging activities.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	The College uses Examination Portal of University of Delhi for filing examination forms of students, generating examination roll number and admit card, uploading marks of internal assessment and practical.
Finance and Accounts	1. The Accounts section uses Tally ERP 9 to maintain financial records effectively and efficiently. Income and Expenditure, Receipt and Payment, Balance Sheet are easily generated through Tally. Required reports can also be generated through Tally for various purposes. 2. Salary Software helps to automatically calculate the salary, generate salary slips and other required reports for various purposes. 3. The College has TDS software for filling TDS return which help the college to maintain the data of income tax. 4. Payments are generally made and received through online mode such as NEFT, RTGS, Bank Transfers, etc. 5. Fee of students are collected through online mode directly in the bank account of the college.
Planning and Development	Planning and Development is done through various process. The timetables are uploaded on the website of the College for information of students. Information regarding various academic and cultural activities organised by the college are also posted on the website. Various notice boards are installed in the college for giving information about upcoming and recent events.
Administration	1. The College uses Delhi University Admission Portal for admission and data of students applying to each course, withdrawals, fee submission, all is managed through this Portal. 2. The College also uses Delhi University Enrolment Portal to generate Enrolment Numbers of students admitted in the college first year. 3. Administrative staff uses Advanced Excel to maintain effective database.
Student Admission and Support	The College uses Delhi University Admission Portal for admission and data of students applying to each course, withdrawals, fee submission, all is

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Dr. Bharti Harnal	Blockchain	Croma Campus training	500
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NILL	NILL	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
3 weeks Refresher Course in Winter School	1	28/11/2017	19/12/2017	22
4 Week Orientation Course, HRDC CPDHE DU	3	24/08/2017	21/09/2017	29
4 weeks Orientation Course	1	09/10/2017	03/11/2017	26
Training on E ntrepreneurship Development Programme conducted by Micro, Small and Medium Enterprises Development Institute, New Delhi	2	08/01/2018	19/01/2018	12

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	4	2	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Satyawati College for the wellbeing of its teaching and non-teaching staff has lent support to the welfare measures as per the University and Central government rules. Leave Benefits: 8 days of leave and 2 RH are provided to the teaching staff. Duty leave of maximum 30 days to the teaching staff are provided to attend various orientation/seminars/workshops/training programmes as per the government rules. Study leave up to 3 years can be made use of by the teaching staff. A sabbatical leave of 2 years may be availed by the teaching staff subject to certain conditions. Teachers are encouraged to participate in faculty training programmes such as conferences/seminars/workshops/paper presentations for which leave are readily sanctioned. Retirement benefits, such as, general provident fund (GPF), that allows pensions to employees after retirement National Pension Scheme (NPS for those joining service after 01-01-2004) encashment of earned leaves medical benefits are other benefits that teaching staff enjoy. There is a provision of Life Insurance in the form of Group Insurance Scheme that covers the</p>	<p>Satyawati College strives for the wellbeing of the non-teaching staff and has lent support to the welfare measures as per the University and Central government rules. Leave Benefits: 8 days of leave and 2 RH are provided. Duty leave can also be availed by non-teaching staff. Retirement benefits, such as, general provided fund (GPF), that allows pensions to employees after retirement National Pension Scheme (NPS for joining service after 01-01-2004) encashment of earned leaves medical benefits are other benefits that teaching and non-teaching staff enjoy. There is a provision of Life Insurance in the form of Group Insurance Scheme that covers the staff members at low premium. Medical reimbursement, children education allowance, LTC/HTC facilities are provided to the employees as per the University rules. The college has an in-house fully equipped medical room for the staff of the college with a nurse. The college has a Family Counselling Centre (FCC). It aims at building an enabling environment by creating a gender responsible society sensitizing staff about gender issues and a counsellor providing</p>	<p>The college is dedicated towards the welfare of its students. The college has a Fee Concession Committee, an Internal Complaint Committee, an Anti-Ragging Committee, and a Student Grievance Redressal Cell to cater to the needs of the students. College believes in acknowledging and appreciating the achievements of its students. The college honours its outstanding students for their hard work and sincerity through various categories of awards and scholarships. The College has been offering coaching facilities for students to appear in various competitive examinations. The Placement Cell Saksham prepares students for management entrance tests, internships and placements. The societies and cells of the college like NSS, Eco Club, FCC, sensitize the students towards environment, health, management and social responsibility. The college has an in-house fully equipped medical room for the staff of the college with a nurse. The college has a Family Counselling Centre (FCC). It aims at building an enabling environment by creating a gender responsible society sensitizing</p>

staff members at low premium. Medical reimbursement, children education allowance, LTC/HTC facilities are provided to the employees as per the University rules. The college has an in-house fully equipped medical room for the staff of the college with a nurse. The college has a Family Counselling Centre (FCC). It aims at building an enabling environment by creating a gender responsible society sensitizing about gender issues and a counsellor providing expert service to the staff. The college has a quota for admission of eligible wards of employees (as per University and Central government rules). For effectiveness and efficiency academic leaves with financial support are provided to the faculty for nurturing competitiveness and thriving academic environment. IT enabled campus with WIFI facility encourages research and staff notice board keeps the staff informed of the varying activities of the college. College also provides support facilities such as canteen, lifts, reading areas in library, parking facility, bank facilities, recreational activities for physical and emotional well-being, separate department rooms with printers for the teaching staff, outdoor and indoor gymnasium facilities, sports events for the teaching staff.

expert services. The college has a quota for admission of eligible wards of employees (as per University and Central government rules). IT enabled campus with WIFI facility encourages research and staff notice board keeps the staff informed of the varying activities of the college. College also provides support facilities such as canteen, Internal Complaints Committee, lifts, reading areas in library, parking facility, bank facilities, recreational activities for physical and emotional well-being, outdoor and indoor gymnasium facilities, sports events for the non-teaching staff.

students about gender issues and a counsellor providing expert services. College also provides support facilities such as canteen, lifts, bank facilities, Photocopying facility at subsidized rates.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Satyawati College Conducts Internal Financial Audit periodically by reviewing and cross checking every transaction at multiple points through Account SO, Account AO, Bursar, and Principal of the College. All staff members are informed of proper and valid documentation. Proof is attached in support of all transactions and expenditures that require reimbursement from College. This is to ensure that proper records are maintained and justification available for all expenditures and payments done.

External Audit: The external audit is regularly conducted after the end of each financial year. The college appoints a Chartered Accountant for the purpose. Vouchers and proper records of the concerned departments regarding capital expenditure is placed before the Chartered Accountant for verification. Departmental Accession Register, Dead Stock Registers/Purchase Registers are checked. The Utilization Grant Certificates showing expenditure under various heads is also placed for auditing. Furthermore, Statutory external audit and assessment of Income-Expenditure and Receipt-Payment is also done by CAG and Govt. of NCT.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Miscellaneous Sponsorship	26168	Commerce
View File		

6.4.3 – Total corpus fund generated

46168

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NILL	Yes	IQAC
Administrative	No	NILL	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a formal Parent Teacher Association. However, the college ensures a healthy interaction with the parents. At the onset of the academic year, parents of first year students attend the Orientation Programme. Departments also organize their departmental orientation for an interactive dialogue with students and parents.

6.5.3 – Development programmes for support staff (at least three)

NILL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

IQAC has increased its focus on research and innovation by engaging its students and faculties in research activities through the Research Committee. Research committee encourages and supports the faculty and the different departments to undertake research and projects. It encourages interdisciplinary research. Motivates the teachers of each department to publish articles. Research committee encourages departments to organize seminars and conferences. Also, provides information and guidance to faculty about the various research

funding agencies such as, UGC, ICHR, ICSSR, ICMR, DST. A number of seminars and conferences were organized by IQAC in collaboration with the different departments of the college and Ssksham the placement cell of the college. IQAC in collaboration with Gandhi Study Circle organized an international seminar on 24-10-2017 on "Revisiting Gandhi and Ambedkar". IQAC in collaboration with the Research Committee of the collage organized a number of seminars such as, Seminar on Defining Indian Archaeology and its recent research findings by Dr. Rakesh Tiwari, Former Director General ASI on 18-04-2018. Seminar on Use of Digital Resources in Research in Literature and Humanities by Dr Kapil kumar Gupta, Lecturer Directorate of Education, Government of Delhi on 26-04-2018. Seminar on British Raj and Freedom expression by Dr Narendra Shukla, NMML, on 26-04-2018. IQAC in collaboration with the placement cell organised seminars to benefit the students such as, Seminar on Career Options by Imperial Eminent Society, on 16-10-2017. Seminar on Tips to excel in Group discussion/PI by Prof. Ravi Malhotra on 09-01-2018.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Seminar on "Revisiting Gandhi and Ambedkar" by Gandhi Study Circle	24/10/2017	24/10/2017	24/10/2017	55
2017	Seminar on Career Options by Imperial Eminent Society	16/10/2017	16/10/2017	16/10/2017	85
2018	Seminar on Tips to excel in Group discussion/PI by Prof. Ravi Malhotra on 09-01-2018	09/01/2018	09/01/2018	09/01/2018	65
2018	Seminar on Defining Indian Archaeology and its recent research findings by Dr. Rakesh	18/03/2018	18/03/2018	18/03/2018	55

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Former
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Group Discussion on 'Beti Bachao, Beti Padhao' by FCC	10/04/2018	10/04/2018	33	17
FCC Orientation Programme-A discussion on 'Position of Women in India Today'	26/07/2017	26/07/2017	31	17
An Intra-college Poster Making competition on the topic "Creating Gender Awareness" by FCC	01/11/2017	01/11/2017	35	19
The Award-winning short film, "Teaspoon" was screened followed by a "Film Review Competition" by FCC	21/09/2017	21/09/2017	33	18
NSS invited Guest speaker Ms. Sanjana Jon who spoke on 'Celebrating the girl child'	26/09/2017	26/09/2017	29	21
FCC organized group discussion on the topic	25/10/2017	25/10/2017	37	15

"Depression- Causes and Strategies to deal with it. (Relationship between Gender and Depression).				
NSS organized seminar in which eminent Film Director Mr. Avinash Das spoke on 'Women and Cinema'	28/10/2017	28/10/2017	34	25
FCC in collaboration with CSR- Research Foundation organized an event to install a 'Sanitary Napkins Vending Machine' in the college's Medical Room.	01/11/2017	01/11/2017	36	14
SC/ST advisory committee organized a Lecture on "Subaltern and the Debate on Nationalism" by Mr. Pankaj Bisht	17/01/2018	17/01/2018	31	26
An Intra-college "Creative Writing Competition on Gender Issues" by FCC	19/01/2018	19/01/2018	30	18
SC/ST advisory committee Jointly organised a National Seminar in Collaboration with North East Society on "Recasting The	31/01/2018	31/01/2018	37	24

2017	Nil	Nil	21/04/2017	1	Awareness Program	SVEEP, National Service Scheme (NSS)	54
2017	Nil	Nil	06/09/2017	1	Panel Discussion on progressive opportunities for persons with disabilities by Equal Opportunity Cell (EOC)	Bringing the marginalised 'persons with special abilities to the centre'	32

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers	27/07/2016	Fair and non-partisan dissemination of knowledge to all students regardless of their religion, caste, gender, political, economic, social and physical characteristics Encouraging and supportive attitude towards slow learners and promoting the fast-learners non-vindictive and dignified behaviour with the students Refrain from inciting students against other students, colleagues or administration Inculcate among students scientific temper, spirit of inquiry and ideals of democracy, patriotism, social justice, environmental protection and peace.
University Non-Teaching Employees (Terms and Conditions of Service) Rules-2013 [Under Ordinance XXII-D]	26/09/2013	Clearly defined Pay, Allowances and leave rules for the benefit and well-being of the employees emphasis on work ethic, dignified behaviour of the employees, strict punitive measures/

		disciplinary action/suspension in cases of misconduct/legal issues pertaining to prosecution.
Rules regarding conduct of Examinations	20/07/2017	Strict punitive measures against use of unfair means during the examination University vigilance team visit during off-line exams.
Discipline and Attendance Rules for Students	20/07/2017	66 percent attendance is mandatory for students as an eligibility criterion for appearing in exams benefit of attendance on medical grounds on production of medical certificate vicinity of the classroom is denominated as 'silence zone' for uninterrupted teaching. The college encourages a feedback system for eclectic progress and incorporation of more efficacious policies for teleological growth of the institution. It reserves the discretion for Rustication of students in case of untenable misconduct and misbehaviour strict prohibition of ragging strict punitive measures against smoking and inordinate instances against eve-teasing and infringement of the dignity and safety of girls.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Educational Tour: "Humayun's Tomb, Purana Qila, Conducted by the Department of History	19/09/2017	19/09/2017	42
Unity Run, Pledge and Scribble Thoughts (NSS)	31/10/2017	31/10/2017	78

Street Play- Kudrat (Prakrity, Dept. of Environmental Studies)	10/11/2017	10/11/2017	25
Panel Discussion on Progressive opportunities for persons with disabilities	27/09/2017	27/09/2017	32
River Mobilisation rally conducted by NSS	02/10/2017	02/10/2017	41
Walk for water conducted by NSS	01/09/2017	01/09/2017	39
National Voters Day	25/01/2018	25/01/2018	23
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

We recognize the need to conserve natural resources and biodiversity, optimize energy efficiency, manage waste and educate our students about climate change and sustainability while addressing well-being of the students. College wastes, which can pose risks to environment and to public health are handled, collected, stored and disposed of in according to Solid Waste Management Rules, 2016. Liquid waste management is also keys to the environmentally friendly campus. The runoff from the terrace of the college building is channelized into recharge pits located at different locations. The runoff from unpaved area is intercepted in the front part of college by the underground collection pit. The college is sensitive towards research and development in the field of environmental conservation. A three-member panel from Satyawati College went to WWF regional headquarters at Delhi on 5th of November 2017 to attend the organizations conclave. The organization aims at conservation of species and their habitats, tackle climate change, promote water conservation, environmental education etc. The guiding principle of environmental consciousness includes awareness, attitude, skills, knowledge and participations. To promote this idea a field trip was organized to Kamala Nehru Ridge and Yamuna Biodiversity Park. The theme of the visit was to make students aware of the diversity among living organism which plays an essential role in conserving and promoting life on the earth. Under the guidance of Department of Environmental Studies, periodic cleanliness drives were conducted. Every Wednesday, students and teachers undertook cleanliness drive throughout the college to promote the idea of cleaner and greener campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Promoting Socio-cultural Integration Education is fundamental for achieving full human potential, developing an equitable and just society, and promoting national development. Providing universal access to quality education is the key to India's continued ascent, and leadership on the global stage in terms of economic growth, social justice and equality, scientific advancement, national integration, and cultural preservation. The North East society of Satyawati College caters to these overarching goals while cherishing the multicultural fabric. The society aspires for inclusion and inculcates the same in students who are currently residing outside the North East. The activities are

consciously determined to help them affirm their identity, to reconnect them with their socio-historical roots and to encourage them to acquire an individual perspective. ? The North East Society Help Desk offered special guidance to students seeking admission from the North East. ? The Freshers-cum-orientation programme was held on 11th August 2017 in which S.I (Delhi Police) Mr. P.V. Rajpoot delivered a talk on the vulnerabilities of youngsters in an unfamiliar city and elucidated the option of seeking police assistance under distress. ? A talk on "Conflict and Writing in Northeast India" was organized on 18th September 2017. Dr. Rakhee Kalita, Associate Professor at Cotton University was the keynote speaker. ? Dr. Bani Bora, Senior Fellow, International Institute of Adult and Lifelong Education (IIALE) delivered a talk on "Cultural Convergence and the Northeast" (27th October 2017). ? A National Seminar on "Recasting the Subaltern: Visual Media in the North East India" was organized in association with SC/ST Advisory Committee on 31st January 2018. The intellectually stimulating event was graced by the presence of Mr. BP Singh, former Governor, Sikkim and Prof. Raj Kumar, Department of English, University of Delhi. ? The Society boasts of a football team which has taken part in NESSDU Sports Competition 2018 on 6th March 2018 and were successful in qualifying to the quarter finals. This accomplishment encouraged students from the North East to vigorously exhibit their potential. ? The Hindi Literature Festival held under the aegis of Hindi Academy, Delhi, hosted by Satyawati College from 22nd-24th March 2018 has North East as a theme in the concluding session. Establishing a regional and linguistic bridge was the objective. ? Last but not the least, the annual cultural event, ENAJORI was held on 9th April 2018 where a variety of cultural performances exhibited the rich traditions of the region.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.satyawaticollege.ac.in/files/ugd/9a57c2_1b4f4a7b3dd04cf79ec2f6582918b078.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Holistic Learning Ecosystem. • Satyawati College adheres to the principles of imparting holistic education and focusses on learning outcomes that caters to the integrated progress of the institution. In a globalized world, the role of research in an academic institution is significant for its sustainability and development, and it is imperative to have knowledge driven growth based on innovation. The college promotes academic research and publication as a knowledge reservoir and we proudly acknowledge that our faculty members are working on several prestigious National level research projects in the Academic year 2017-2018. • Dr. Ratnesh Kumar Tripathi, Assistant Professor in the Department of History was granted a sum of Five Lakh INR on 14-11-2017 as Research Project Head by the Indian Council of Historical Research (ICHR) on the Project titled Saraswati Ghati Ke pramukh Tirtho Ka Atihasik Adhyayan (Haryana Vishesh). • Dr. Rajeev Singh, Assistant Professor in the Department of Environmental Science is in charge of two ongoing research projects as Research Head initiated in the year 2018. These are, Effect of Non- Ionizing Electro Magnetic Radiation emitted from Cell Phone on Innate Immune Response and Intra Cellular Signaling Pathway for a sanctioned grant of more than One Crore INR (1,13,35,822) by the Indian Council of Medical Research (ICMR). Isolation and Characterization of Bio Contaminant from Indoor Environment in Delhi Residence and their Impact on Human Health for a grant in aid of INR 33,12,252 by the Science and Engineering Research Board (SERB DST), GOI. • Research is a fundamental part of the academic life at Satyawati College. Our faculty members

have significantly contributed through research articles in journals and books of both National and International repute. A total of fifty-five articles and thirty-four books/ chapters in books were published in the year 2017-18. • Dr. Nirmal Jindal received the "Best College Lecturer Award" by Director of Higher Education, Government of NCT of Delhi for the year 2017-18. • At Satyawati we strive to make education inclusive and holistic and nurture overall growth of students with special focus on facilitating communication on values of culture and opportunities to enhance competence through various socio-cultural engagements. Our societies and committees are particularly equipped to cater to various extension and outreach leaning needs which they address by grooming students in sports, dance, theatre, craft, and speech/debate. The year 2017-18 witnessed remarkable feats of our students who participated and secured awards in several National/University level cultural and sports events. From debating to visual creative endeavours like short film making, script writing, acting/dancing competitions to awareness campaigns through different modes of expressions, our students excelled beyond academics. Our two special students, Ashwani and Parkash were selected in the Indian football team of the blind and participated in the India Australia Blind Football International Friendly Series, 2018.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Satyawati college in its future plan for the year 2018-19 aims at students all round development. It focuses not only on academic pursuits but mental and physical growth of the students with emphasis on sports and hygiene. The initiatives college aims for 2018-19 include: 1. Medical room to be equipped with latest facilities 2. A sanitary pad vending machine to be installed in college 3. The college plans to lay emphasis on the enhanced participation of students in sports at national and international level. 4. To introduce new courses in the college 5. Work towards professional growth of the faculty through emphasis on research and projects.